

Waihi College

Board of Trustees Meeting Minutes

May 2021

Present: Austin Rattray (Chairperson), Kookie Koopu, Scott Spicer, Alistair Cochrane (Principal), Dot Carter (Staff Representative), Michelle Pullen (Minute Secretary) Kyla Walker (student Rep)

Apologies: Alex Baker

Karakia
 Whakataka te hau ki te uru
 Whakataka te hau ki te tonga
 Kia mākinakina ki uta
 Kia mātaratara ki tai
 E hi ake ana te atākura
 He tio, he huka, he hauhunga
 Tihei Mauri Ora!!

A G E N D A

FOR THE

WAIHI COLLEGE BOARD OF TRUSTEES

**MONTHLY MEETING TO BE HELD IN Whare Maia
 ON MONDAY 17 MAY 2021, COMMENCING AT 6.00P.M.**

| Item | Person | Overview/ Discussion Points | Follo w up | Outcom e |
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| | Dot | 6.00 pm Meeting opened with a karakia | | |
| Guests | Anna Allison | SSEP (Secondary School Employer Partnership- Smart Waikato) via Zoom 6.15pm Started small in 2020 in Nicole Clares class, now all Y9 classes. Empowering young people and employers. | | |

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| | | <p>Relationships between secondary schools and local employers. Need arose from skill shortages in our local areas. Misconnect is lessening and relationships are strengthening between education and employment. Curriculum focus rather than career is used in that particular industry.</p> <p>Ask for a 3 year commitment to ensure programme success.</p> <p>Cost to school is transport and relief staff is overlapping.</p> <p>Each class sees an employer 3 times, twice in class, once in a workplace visit. Each student will see 3-4 employers over the year.</p> <p>Positive feedback from teachers and students.</p> <p>Teachers work with business reps to co-design SSEP activities.</p> <p>Smart Waikato does the matching with employers to schools and facilitates meetings and workshops, providing support.</p> <p>SSEP asks for support from the</p> | | |
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| | Neil Harray | <p>board and how they might fit into a strategic plan and senior school initiatives.</p> <p>ACO; This is timely as the board is re visioning the school, focusing on Y9/10, it's great having a direct attempt connecting them to the world.</p> <p>ERO Introductions of board members. In 2018 a task force review was completed, finding ERO needs to change the way it works. Normally ERO come into school and follow a structured format to produce a review/report, focusing on academic achievement. CEO changed the model, no longer a review office and evaluation office, getting an understanding on individual schools needs. Reporting yet to be developed, quite different to public reports previously done. ERO looking to build schools own evaluative abilities. New model allows resourcing in a lot more different ways, targeting resources more efficiently. Board members welcome</p> | | |
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| | | <p>to meetings or to be part of evaluation team.</p> <p>This model gives us more time to focus on areas that need more support.</p> <p>Charters and annual plans will now become a valued document.</p> | | |
| MINUTES OF THE PREVIOUS MEETING held on 15 March 2021 | | <p>Moved as true and correct.</p> <p>Moved: Austin</p> <p>Seconded: Scott</p> | | |
| MATTERS ARISING FROM THE LAST MINUTES | | <p>ACO to follow up with Mike re anti bullying</p> <p>New Teacher BBQ including board members and senior management.</p> | <p>ACO to follow up with Mike re anti bullying</p> <p>ACO to organise BBQ</p> | |
| MATTERS WHICH MEMBERS WISH TO RAISE | Board Chair | | | |
| Charter Developments | | <p>Feedback from the senior leadership meeting was very positive, language being used was good. Yet to be shared with staff, this to be done soon. Greg to be given a copy to look at and invited to next charter meeting.</p> <p>Charter Hui to be 21st June.</p> | | |
| Request for extra supporting Funds | Alistair | \$25,000.00 Teacher Aide | | |

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| | | <p>\$25,000.00 Digital Devices</p> <p><u>Moved:</u> Alistair</p> <p><u>Carried:</u> Austin</p> | | |
| Co-opting a BOT Member | | <p>Need an official minute</p> <p>Possible change in meeting schedule to accommodate Board Meetings to be the 4th Monday of every month.</p> <p>Scott Nominated Lisa North</p> <p>Dot Seconded.</p> <p>Passed.</p> <p>Austin to formally invite Lisa.</p> <p>Next BOT meeting 28th June.</p> | | |
| Breathalyser at the Ball | Alistair | <p>A lot of conversation about having a breathalyser at the ball, decision to go ahead was made.</p> <p>Challenged by a parent about doing this and sort legal advice and got approval to do it.</p> <p>It was a success but the board didn't know about it. Learnt from process.</p> <p>DC; let board know protocols and systems.</p> | | |
| School Lunches | Alistair/Michelle/Kyla | <p>Update/Feedback ACO; globally fantastic, ladies doing a great job. Level of litter has improved.</p> <p>Kids sitting and eating kai together has a great atmosphere.</p> <p>ACo meeting with Libelle tomorrow to iron out a few things.</p> <p>Kyla; going great, some food not that great but still being</p> | | |

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| | | eaten. Confusion around where to put rubbish. More picnic tables are being made. | | |
| Te Pumaomao | Kookie | <p>Scott, Dot and Kookie went to Te Pumaomao tasked with cleanup.</p> <p>DC; How do we make this a safe space for Maori to be heard, how do we measure we have made this a safe space.</p> <p>Scott; amazing opportunity. All signs should be bi lingual.</p> <p>Kookie; creating better space across the whole school. All policies and strategies reflect the treaty throughout.</p> <p>3rd June feedback Hui.</p> | | |
| NZSTA Hui | Alistair | Tuesday 25th May at 6.00pm Beach School | | |
| Special Education | Alistair | <p>Future Memphis Centre;</p> <p>Special needs room, currently the students get funding specifically attached to that child. More children/parents selecting for children to go mainstream.</p> <p>Possibility of a satellite class run by Goldfields. The Board would need to give permission for Goldfields to manage the programme.</p> | | |
| Staffing Decisions | Alistair | <p>Jessie OBrien (Student Activities)</p> <p>Shauna Wiltshire (Resignation)</p> | | |

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| | | Susan Todd/Marnie Berg 4/1 | | |
| Mid Year re Budget | Alistair | Extra Support Funding MOE Funding adjustments; no longer a staffing allocation but do get money. SSEP | | |
| Board Discipline Process | Dot | With Maori lens, what does it look like? | | |
| SELF REVIEW PROGRAMME | <p>Policies</p> <p>Assurances</p> | <p>Health Education Reporting to Parents Protected Disclosures Visitors</p> <p>Computer Security and Cybersafety Finance and Property Management Staff Usage and Expenditure Reports Abuse Recognition and Reporting Digital Technology and Cyber safety Emergency Evacuation/kits School Buses Risk Management Student Attendance</p> | | |
| INWARD CORRESPONDENCE | | No Inward Correspondence | | |
| OUTWARD CORRESPONDENCE | | <p>No outward Correspondence</p> <p><u>Resolved:</u> THAT the Inwards Correspondence be received and the Outwards Correspondence approved. <u>MOVED:</u> <u>CARRIED:</u></p> | | |
| MONTHLY ACCOUNTS | | <u>Resolved:</u> "That's the A/cs for the month March and April 2021 totalling | | |

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| | | <p>\$206927.95 and \$124538.31 respectively be received and approved for payment"</p> <p>Visa Payments</p> <ul style="list-style-type: none"> • March \$3858.98 • April \$1030.34 <p><u>MOVED:</u> Austin</p> <p><u>CARRIED:</u> Alistair</p> | | |
| PRINCIPAL'S REPORT | | | | |
| GENERAL BUSINESS | | <p>ACo: accepted to host Hauraki Maori festival this year, will be a bit of disruption. Last day of term.</p> <p>Kyla: lots of complaints of the piercing and hair rules.</p> <p>ACo suggests we may need to get feedback from the community. Kids to do a petition?</p> | | |
| <p>Next Meeting: 28th June 2021</p> <p>Meeting Closed: 8.16pm</p> | | | | |
| <p>Chairperson: Austin Rattray</p> <p>Signature:</p> <p>Name: Austin</p> | | | | |
| <p style="text-align: center;"> <u>Karakia</u> Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hi ake ana te atākura He tio, he huka, he hauhunga Tihei Mauri Ora!! </p> | | | | |

