

WAIHI COLLEGE

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

School Directory

Ministry Number: 114

Principal: Alistair Cochrane

School Address: Kensington Road

School Postal Address: P O Box 72, Waihi, 3641

School Phone: 07 863 8349

School Email: accounts@waihicol.school.nz

Accountant / Service Provider:

Education  **Services.**
Dedicated to your school

WAIHI COLLEGE

Annual Report - For the year ended 31 December 2021

Index

Page	Statement
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	Financial Statements
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1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 21	Notes to the Financial Statements

	Other Information
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	Members of the Board
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	Kiwisport
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	Analysis of Variance
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Waihi College

Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Austin William Ralton
Full Name of Presiding Member

[Signature]
Signature of Presiding Member

23/5/22
Date:

ALISTAIR DENNIS COCHRANE
Full Name of Principal

[Signature]
Signature of Principal

23.5.22
Date:

Waihi College

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	8,391,092	7,529,761	8,181,048
Locally Raised Funds	3	364,192	276,612	351,458
Interest Income		5,312	16,000	17,058
Gain on Sale of Property, Plant and Equipment		325	-	2,105
International Students	4	-	-	206,577
		8,760,921	7,822,373	8,758,246
Expenses				
Locally Raised Funds	3	181,664	154,729	206,242
International Students	4	60,461	13,390	207,147
Learning Resources	5	5,896,815	5,196,789	5,741,256
Administration	6	901,347	417,951	408,056
Finance		2,926	1,906	3,294
Property	7	1,519,480	1,830,100	1,851,466
Depreciation	12	285,574	223,552	265,161
Loss on Disposal of Property, Plant and Equipment		2,584	-	394
Impairment of Inventories		-	-	471
		8,850,851	7,838,417	8,683,487
Net Surplus / (Deficit) for the year		(89,930)	(16,044)	74,759
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		(89,930)	(16,044)	74,759

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Waihi College

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Equity at 1 January		1,520,401	1,250,253	1,394,437
Total comprehensive revenue and expense for the year		(89,930)	(16,044)	74,759
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	51,205
Equity at 31 December		1,430,471	1,234,209	1,520,401
Retained Earnings		1,430,471	1,234,209	1,520,401
Equity at 31 December		1,430,471	1,234,209	1,520,401

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Waihi College
Statement of Financial Position
As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Assets				
Cash and Cash Equivalents	8	611,992	416,398	102,468
Accounts Receivable	9	434,927	323,240	394,397
GST Receivable		19,404	10,924	8,765
Prepayments		26,535	40,412	24,346
Inventories	10	5,822	11,574	15,803
Investments	11	549,499	855,327	875,046
		1,648,179	1,657,875	1,420,825
Current Liabilities				
Accounts Payable	13	789,984	392,263	542,357
Borrowings	14	33,480	33,480	33,480
Revenue Received in Advance	15	45,380	339,483	135,991
Provision for Cyclical Maintenance	16	-	56,667	57,143
Finance Lease Liability	17	52,896	46,169	76,819
Funds held in Trust	18	10,000	188,043	(24,984)
Funds held for Capital Works Projects	19	151,654	-	67,216
		1,083,394	1,056,105	888,022
Working Capital Surplus/(Deficit)		564,785	601,770	532,803
Non-current Assets				
Investments (more than 12 months)	11	1,532	-	11,532
Property, Plant and Equipment	12	1,141,158	886,304	1,237,508
		1,142,690	886,304	1,249,040
Non-current Liabilities				
Borrowings - Due beyond one year		41,850	108,810	75,330
Provision for Cyclical Maintenance	16	193,384	98,024	114,383
Finance Lease Liability	17	41,770	47,031	71,729
		277,004	253,865	261,442
Net Assets		1,430,471	1,234,209	1,520,401
Equity		1,430,471	1,234,209	1,520,401

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Waihi College
Statement of Cash Flows
For the year ended 31 December 2021

		2021	2021	2020
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
Cash flows from Operating Activities				
Government Grants		2,248,282	2,056,332	2,256,371
Locally Raised Funds		307,112	86,360	361,431
International Students		(101,223)	-	(1,051)
Goods and Services Tax (net)		(10,639)	-	2,159
Payments to Employees		(1,354,905)	(869,415)	(1,492,249)
Payments to Suppliers		(977,334)	(948,755)	(1,040,131)
Interest Paid		(2,926)	(1,906)	(3,294)
Interest Received		8,226	16,000	20,446
Net cash from/(to) Operating Activities		116,593	338,616	103,682
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		782	-	174
Purchase of Property Plant & Equipment (and Intangibles)		(168,152)	(89,820)	(121,846)
Purchase of Investments		(14,671)	-	(19,720)
Proceeds from Sale of Investments		340,217	-	-
Net cash from/(to) Investing Activities		158,176	(89,820)	(141,392)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	51,205
Finance Lease Payments		(68,411)	(64,110)	(59,928)
Loans Received/ Repayment of Loans		(33,480)	(33,480)	(33,480)
Funds Administered on Behalf of Third Parties		336,646	(63,000)	(145,811)
Net cash from/(to) Financing Activities		234,755	(160,590)	(188,014)
Net increase/(decrease) in cash and cash equivalents		509,524	88,206	(225,724)
Cash and cash equivalents at the beginning of the year	8	102,468	328,192	328,192
Cash and cash equivalents at the end of the year	8	611,992	416,398	102,468

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Waihi College

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

a) Reporting Entity

Waihi College (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 16.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the Statement of Financial Position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	18-40 years
Furniture and Equipment	5-15 years
Information and Communication Technology	5 years
Motor Vehicles	5 years
Textbooks	4 years
Library Resources	12.5% DV
Leased assets held under a Finance Lease	Term of Lease

k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expenses.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Comprehensive Revenue and Expenses. The School holds sufficient funds to enable the funds to be used for their intended purpose.

r) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

s) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

t) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

u) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

v) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

w) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Operational Grants	1,858,475	1,777,300	1,881,538
Teachers' Salaries Grants	4,417,829	4,020,343	4,354,116
Use of Land and Buildings Grants	1,154,677	1,453,086	1,504,622
Other MoE Grants	891,434	210,355	381,593
Other Government Grants	68,677	68,677	59,179
	8,391,092	7,529,761	8,181,048

The school has opted in to the donations scheme for this year. Total amount received was \$99,300.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue			
Donations & Bequests	-	31,000	53,019
Fees for Extra Curricular Activities	91,342	62,692	60,977
Trading	40,445	42,000	99,023
Fundraising & Community Grants	71,080	22,500	-
Other Revenue	142,373	96,200	115,437
Learning Support Teacher Aides	18,952	22,220	23,002
	364,192	276,612	351,458
Expenses			
Extra Curricular Activities Costs	102,015	107,650	74,388
Trading	45,011	30,379	115,943
Fundraising & Community Grant Costs	617	-	-
Other Locally Raised Funds Expenditure	16,999	8,000	9,822
Learning Support Teacher Aides	17,022	8,700	6,089
	181,664	154,729	206,242
Surplus for the year Locally raised funds	182,528	121,883	145,216

4. International Student Revenue and Expenses

	2021 Actual Number	2021 Budget (Unaudited) Number	2020 Actual Number
International Student Roll	0	0	10
	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue			
International Student Fees	-	-	206,577
Expenses			
Student Recruitment	36,634	-	18,346
Employee Benefit - Salaries	23,414	13,390	154,676
Other Expenses	413	-	34,125
	60,461	13,390	207,147
<i>Surplus/(Deficit) for the year International Students</i>	(60,461)	(13,390)	(570)

5. Learning Resources

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Curricular	304,342	204,120	279,070
Information and Communication Technology	106,538	139,152	109,546
Library Resources	4,379	4,900	4,124
Employee Benefits - Salaries	5,403,655	4,740,144	5,261,813
Staff Development	7,760	12,500	7,201
Learning Leaders	135	-	-
Star	25,278	44,617	40,236
Equipment Repairs	3,302	6,000	7,703
Gateway	37,635	42,856	27,362
Alternative Education	3,791	2,500	4,201
	5,896,815	5,196,789	5,741,256

6. Administration

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Audit Fee	10,140	9,100	9,016
Board Fees	3,016	3,500	3,569
Board Expenses	33,934	29,500	32,499
Communication	8,003	12,000	14,138
Consumables	12,401	25,400	18,389
Other	25,216	28,150	28,232
Employee Benefits - Salaries	246,094	263,676	255,261
Insurance	16,365	19,125	17,959
Service Providers, Contractors and Consultancy	25,800	27,500	28,993
Healthy School Lunch Programme	520,378	-	-
	901,347	417,951	408,056

7. Property

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	22,399	19,000	18,183
Cyclical Maintenance Provision	32,858	36,906	(11,527)
Grounds	18,953	22,000	20,144
Heat, Light and Water	52,737	50,000	60,349
Rates	21,668	12,000	12,747
Repairs and Maintenance	16,979	36,000	42,361
Use of Land and Buildings	1,154,677	1,453,086	1,504,622
Security	461	1,000	1,520
Employee Benefits - Salaries	198,748	200,108	203,067
	<u>1,519,480</u>	<u>1,830,100</u>	<u>1,851,466</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8. Cash and Cash Equivalents

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Bank Accounts	611,992	416,398	102,468
Cash and cash equivalents for Statement of Cash Flows	<u>611,992</u>	<u>416,398</u>	<u>102,468</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$611,992 Cash and Cash Equivalents \$241,228 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2022 on Crown owned school buildings.

9. Accounts Receivable

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Receivables	64,302	2,537	2,155
Receivables from the Ministry of Education	(31,579)	-	-
Interest Receivable	-	6,302	2,914
Teacher Salaries Grant Receivable	402,204	314,401	389,328
	<u>434,927</u>	<u>323,240</u>	<u>394,397</u>
Receivables from Exchange Transactions	32,723	8,839	5,069
Receivables from Non-Exchange Transactions	402,204	314,401	389,328
	<u>434,927</u>	<u>323,240</u>	<u>394,397</u>

10. Inventories

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Stationery	5,822	6,324	5,758
Canteen	-	750	995
Livestock	-	4,500	9,050
	<u>5,822</u>	<u>11,574</u>	<u>15,803</u>

11. Investments

The School's investment activities are classified as follows:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Asset			
Short-term Bank Deposits	549,499	855,327	875,046
Non-current Asset			
Long-term Bank Deposits	-	-	10,000
Shares	1,532	-	1,532
Total Investments	<u>551,031</u>	<u>855,327</u>	<u>886,578</u>

12. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2021						
Land	30,000	-	-	-	-	30,000
Building Improvements	491,706	-	(1,419)	-	(21,166)	469,121
Furniture and Equipment	309,995	66,317	(1,194)	-	(74,255)	300,863
Information and Communication Technology	196,120	40,692	(428)	-	(98,131)	138,253
Motor Vehicles	4,386	52,895	-	-	(5,256)	52,026
Leased Assets	152,856	26,272	-	-	(79,463)	99,666
Library Resources	52,445	6,089	-	-	(7,303)	51,229
Balance at 31 December 2021	<u>1,237,508</u>	<u>192,265</u>	<u>(3,041)</u>	<u>-</u>	<u>(285,574)</u>	<u>1,141,158</u>

The net carrying value of equipment held under a finance lease is \$99,666 (2020: \$152,856)

	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$	2020 Cost or Valuation \$	2020 Accumulated Depreciation \$	2020 Net Book Value \$
Land	30,000	-	30,000	30,000	-	30,000
Building Improvements	786,214	(317,093)	469,121	791,866	(300,160)	491,706
Furniture and Equipment	1,576,112	(1,275,249)	300,863	1,517,146	(1,207,151)	309,995
Information and Communication Technology	741,176	(602,923)	138,253	708,791	(512,671)	196,120
Motor Vehicles	181,432	(129,406)	52,026	128,536	(124,150)	4,386
Textbooks	40,237	(40,237)	-	40,237	(40,237)	-
Leased Assets	253,003	(153,337)	99,666	295,964	(143,108)	152,856
Library Resources	168,445	(117,216)	51,229	162,356	(109,911)	52,445
Balance at 31 December	<u>3,776,619</u>	<u>(2,635,461)</u>	<u>1,141,158</u>	<u>3,674,896</u>	<u>(2,437,388)</u>	<u>1,237,508</u>

13. Accounts Payable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Creditors	257,715	41,560	88,866
Accruals	10,316	7,780	8,691
Banking Staffing Overuse	103,442	-	34,900
Employee Entitlements - Salaries	402,210	314,407	389,334
Employee Entitlements - Leave Accrual	16,301	28,516	20,566
	<u>789,984</u>	<u>392,263</u>	<u>542,357</u>
Payables for Exchange Transactions	789,984	392,263	542,357
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>789,984</u>	<u>392,263</u>	<u>542,357</u>

The carrying value of payables approximates their fair value.

14. Borrowings

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Loans due in one year	33,480	33,480	33,480
Loans due after one year	41,850	108,810	75,330
	<u>75,330</u>	<u>142,290</u>	<u>108,810</u>

15. Revenue Received in Advance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Laptop Bonds	1,410	-	-
Income In Advance	22,414	339,483	34,768
International Students In Advance	21,556	-	101,223
	<u>45,380</u>	<u>339,483</u>	<u>135,991</u>

16. Provision for Cyclical Maintenance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Provision at the Start of the Year	171,526	117,785	207,053
Increase to the Provision During the Year	32,250	36,906	33,356
Adjustment to the Provision	608	-	(44,883)
Use of the Provision During the Year	(11,000)	-	(24,000)
Provision at the End of the Year	<u>193,384</u>	<u>154,691</u>	<u>171,526</u>
Cyclical Maintenance - Current	-	56,667	57,143
Cyclical Maintenance - Term	193,384	98,024	114,383
	<u>193,384</u>	<u>154,691</u>	<u>171,526</u>

17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
No Later than One Year	55,383	46,169	78,878
Later than One Year and no Later than Five Years	43,051	47,031	72,596
Future finance charges	(3,768)	-	(2,926)
	<u>94,666</u>	<u>93,200</u>	<u>148,548</u>

Represented by

Finance lease liability - Current	52,896	46,169	76,819
Finance lease liability - Term	41,770	47,031	71,729
	<u>94,666</u>	<u>93,200</u>	<u>148,548</u>

18. Funds held in Trust

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Funds Held in Trust on Behalf of Third Parties - Current	10,000	188,043	(24,984)
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	<u>10,000</u>	<u>188,043</u>	<u>(24,984)</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

19. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects.

2021	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions	Closing Balances \$
LSC Building Project	218568	67,216	-	(146,789)	-	(79,573)
SPDIS Staff Outdoor Area	228846	-	40,500	(19,824)	-	20,676
SPDIS Security Cameras	229693	-	15,831	(19,832)	-	(4,001)
S.I.P Shelter	-	-	174,345	(174,345)	-	-
Roofing and Internal Upgrade	228423	-	300,000	(291,765)	-	8,235
Boiler Upgrade & Heater Replacements	228425	-	48,298	(54,298)	-	(6,000)
F,C,M,BG,E Electrical	228426	-	55,000	(45,560)	-	9,440
Toilet Block	228427	-	246,500	(43,623)	-	202,877
Totals		67,216	880,474	(796,036)	-	151,654

Represented by:

Funds Held on Behalf of the Ministry of Education	241,228
Funds Due from the Ministry of Education	(89,574)
	151,654

2020	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions	Closing Balances \$
LSC Building Project	218568	-	74,026	(6,810)	-	67,216
Totals		-	74,026	(6,810)	-	67,216

20. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

21. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i>		
Remuneration	3,016	3,569
<i>Leadership Team</i>		
Remuneration	1,514,306	1,340,175
Full-time equivalent members	14.00	12.96
Total key management personnel remuneration	1,517,322	1,343,744

There are 7 members of the Board excluding the Principal. The Board had held 8 full meetings of the Board in the year. The Board also has Finance (7 members) and Property (3 members) that met 8 and 5 times respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170 - 180	170 - 180
Benefits and Other Emoluments	5 - 6	5 - 6
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100 - 110	9.00	5.00
110 - 120	1.00	2.00
120 - 130	2.00	-
	12.00	7.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

22. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	-	-
Number of People	-	-

23. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

24. Commitments

(a) Capital Commitments

As at 31 December 2021 the Board has entered into contract agreements for capital works as follows:

\$195,615 contract for the LSC Building Project as agent for the Ministry of Education. This project is fully funded by the Ministry and \$74,026 has been received of which \$153,599 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$45,608 contract for the SPDIS Staff Outdoor Area as agent for the Ministry of Education. This project is fully funded by the Ministry and \$40,500 has been received of which \$19,824 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$25,000 contract for the SPDIS Security Cameras as agent for the Ministry of Education. This project is fully funded by the Ministry and \$15,831 has been received of which \$19,832 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$398,842 contract for the Roofing and Internal Upgrade as agent for the Ministry of Education. This project is fully funded by the Ministry and \$300,000 has been received of which \$291,765 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$63,467 contract for the Boiler Upgrade & Heater Replacements as agent for the Ministry of Education. This project is fully funded by the Ministry and \$48,298 has been received of which \$54,298 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$133,045 contract for the F,C,M,BG,E Electrical as agent for the Ministry of Education. This project is fully funded by the Ministry and \$55,000 has been received of which \$45,560 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$468,697 contract for the Toilet Block as agent for the Ministry of Education. This project is fully funded by the Ministry and \$246,500 has been received of which \$43,623 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments as at 31 December 2020: nil)

(b) Operating Commitments

There are no operating commitments as at 31 December 2021 (Operating commitments at 31 December 2020: nil).

25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash and Cash Equivalents	611,992	416,398	102,468
Receivables	434,927	323,240	394,397
Investments - Term Deposits	551,031	855,327	886,578

Total Financial assets measured at amortised cost	1,597,950	1,594,965	1,383,443
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Financial liabilities measured at amortised cost

Payables	789,984	392,263	542,357
Borrowings - Loans	75,330	142,290	108,810
Finance Leases	94,666	93,200	148,548

Total Financial Liabilities Measured at Amortised Cost	959,980	627,753	799,715
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26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

27. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

28. COVID 19 Pandemic on going implications

Impact of Covid-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

Reduction in locally raised funds

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

Increased Remote learning additional costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.

Reduction in International students

Under alert levels 4, 3, 2, and 1 International travel is heavily restricted. The school has been unable to welcome and enrol prospective international students which has resulted in a reduction in revenue from student fees & charges from International students and/or Board of Trustee operated boarding facilities.

Waihi College

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
Peter Tai	Presiding Member	Elected	Apr 2021
Austin Rattray	Presiding Member	Co-opted	Sep 2022
Alistair Cochrane	Principal		
Scott Spicer	Parent Representative	Elected	Sep 2022
Alexandra Baker	Parent Representative	Elected	Sep 2022
Jennifer Koopu	Parent Representative	Elected	Sep 2022
Dot Carter	Staff Representative	Elected	Sep 2022
Kyla Walker	Student Representative	Elected	Sep 2021
Tyla Millar	Student Representative	Elected	Sep 2022

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF WAIHI COLLEGE'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

The Auditor-General is the auditor of Waihi College (the School). The Auditor-General has appointed me, Fraser Lellman, using the staff and resources of BDO Tauranga, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 21, that comprise the statement of financial position as at 31 December 2021, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2021; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity Standards Reduced Disclosure Regime as applicable to entities that qualify as Tier 2.

Our audit was completed on 27 May 2022. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

PARTNERS: Fraser Lellman CA
Donna Taylor CA

Jenny Lee CA
Paul Manning CA

Janine Hellyer CA

ASSOCIATE: Michael Lim CA

BDO New Zealand Ltd, a New Zealand limited company, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms. BDO New Zealand is a national association of independent member firms which operate as separate legal entities.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the Analysis of Variance, Board of Trustees Listing and Kiwisport Report, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Fraser Lellman
BDO Tauranga
On behalf of the Auditor-General
Tauranga, New Zealand