

Waihi College

Board of Trustees Meeting Minutes

March 2022

Present: Austin Rattray (Chairperson), Tyla Millar (Student Rep) Scott Spicer, Kookie Koopu, Lisa North, Alistair Cochrane (Principal)

Apologies: Michelle Pullen, Dot Carter (Staff Representative)

Karakia

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hi ake ana te atākura
He tio, he huka, he hauhunga
Tihei Mauri Ora!!

A G E N D A

FOR THE

WAIHI COLLEGE BOARD OF TRUSTEES

**MONTHLY MEETING TO BE HELD at Waihi College
ON MONDAY 28th MARCH 2022, COMMENCING AT 6.00PM.**

Item	Person	Overview/ Discussion Points	Follow up	Outcome
MEETING OPENED		PM Scott opened with a karakia.		
MINUTES OF THE PREVIOUS MEETING held on 28th February 2022		Moved as true and correct. <u>Moved:</u> Austin Rattray <u>Seconded:</u> Scott Spicer		
MATTERS ARISING FROM THE LAST MINUTES		<ul style="list-style-type: none"> • Charter (Need to set a date) • Covid Update • School van costs - need to run for (potentially) full year to get a fair and accurate cost. • Conversation around potential funding stream. Ensure we are aligned with the 		

		<p>Waihi Community Resource Centre and working collectively.</p> <ul style="list-style-type: none"> • Discussion around how to actively engage with and encourage students back to school, working collectively with the Student Leaders and their ideas around this. 		
MATTERS WHICH MEMBERS WISH TO RAISE	Aco	<ul style="list-style-type: none"> • International Education <ul style="list-style-type: none"> ◦ Do we re-establish? ◦ If yes, need to discuss dates to establish timeline ◦ International students bring: <ul style="list-style-type: none"> ▪ Income, as well as a flavour of culture through out our school ◦ Recommended re-start date Term 1, 2023. ◦ Discussion around staffing and international student numbers. ◦ Look at potential maximum numbers for 2023? ◦ Discussion around our short-stay groups going forward. How does this benefit our students, how 		

		<p>will we proceed going forward?</p> <ul style="list-style-type: none"> ○ Focus on long stay students. <ul style="list-style-type: none"> • School Vans <ul style="list-style-type: none"> ○ Free for remainder of 2022 to establish a true indication of cost. ○ • Charity Applications (One Foundation) <ul style="list-style-type: none"> ○ Devices. Looking at multiple devices at this stage. There is a huge need for Chromebooks and Laptops with the amount of students studying from home/on-line learning at the moment. ○ Defibrillator ○ EPro 8 resources <ul style="list-style-type: none"> ▪ Approva I needed • The Board approve the application to One Foundation for the above mentioned. <p>Resolved that the Board of Trustees allow Jo Howell to apply to ONE Foundation Ltd for funding to purchase 80 Chrome books A Cochrane/A Rattray Carried</p> <p>Resolved that the Board of Trustees allow Jennifer Cochrane to apply to ONE Foundation Ltd for funding to</p>		
--	--	--	--	--

		<p>purchase E PRO 8 equipment sets. A Cochrane/A Rattray Carried</p> <p>Resolved that the Board of Trustees allow Wendy Shave to apply to ONE Foundation Ltd for funding to purchase 2 Defibrillators and Outdoor Cabinets to house them A Cochrane/A Rattray Carried</p> <ul style="list-style-type: none">• Property<ul style="list-style-type: none">○ Toilet Block - pre-start meeting Thursday this week.○ Gym Roof - part of the roof has collapsed. Scaffolding has been erected and a roofing company inspected today. The gym can not be used at the moment until it is safe to do so. <p>ACo to discuss with the Waihi Events Centre, the costs to hire the Waihi Events Centre for sports training etc.</p> <ul style="list-style-type: none">○ D Block. Discussion document tabled to staff. ACo to feedback to		
--	--	--	--	--

		BoT with response. Tyler and ACo to engage and gather student feedback.		
SELF REVIEW PROGRAMME	<p>BOT Election</p> <p>Charter 2022</p> <p>Achievem ent Data</p> <p>Delegation s</p> <p>Policies</p>	<p>Motion: That the BOT agrees to use the 7th of September 2022 as the election date for the Parent, Staff and Student elections Moved: Alistair Cochrane Seconded: Austin Rattray</p> <ul style="list-style-type: none"> • Annual Report 2021 (See Google folder) • Variance report 2021(See Google folder) • Kiwisport Statement (See Google folder) <p>Maori Achievement Data Compared to the National Average, our Maori Achievement Data statistics have improved greatly. NZQA are coming to Waihi College next week to discuss and explore the why with SLT.</p> <p>Refer the examples in the delegation 'Policies to Review' folder.</p> <p>2022 Focus on Health Safety and Welfare Policies</p>	<p>AcO to check that the additional shelter and any other property improvements are reflected in the Annual Report 2021.</p> <p>BoT members to read, review, and feedback at next hui.</p> <p>Austin to email BoT SchoolDocs login & password</p>	

		<p>Term 1:</p> <ul style="list-style-type: none"> • Safety Management Systems • Risk Management • Health and Safety Induction • Visitors • Emergency, Disaster and Crisis Management • Emergency Planning and Preparation • School Closure • Emergency Management • Disaster Management • Crisis Management • Covid 19 <p>• Timetable 2022</p> <p>Ariana to read through policies, and ensure they reflect what is happening here at Waihi College.</p>		
INWARD CORRESPONDENCE		<ul style="list-style-type: none"> • Education Gazette March 21 • Education Services Newsletter • Education Gazette February 28 • Julie McRae - Resignation <p>A lot of electronic correspondence is coming in. We have received quite a lot of correspondence around COVID and how we manage it.</p>		
OUTWARD CORRESPONDENCE		<ul style="list-style-type: none"> • Alex Baker - Thanks for your contribution • Julie McRae: Accept resignation with regret 		
MONTHLY ACCOUNTS		<p>"That the A/c's for the months of January and February 2022 totalling \$188,260.32 and \$147,947.49</p>		

		<p>respectively be received and approved for payment"</p> <p>Visa Account:</p> <ul style="list-style-type: none"> • December \$3607.26 • January \$1023.05 • February \$3793.57 <p><u>Moved:</u> Alistair Cochrane</p> <p><u>Carried:</u> Austin Rattray</p>		
PRINCIPAL'S REPORT		<p>See Principal's Report in folder.</p> <p>Discussion around Lunch by Libelle - visiting tomorrow.</p> <p>Influenza Vaccinations. Offered FoC to staff. Will be administered on-site.</p>		
GENERAL BUSINESS				
<p>Next Meeting: 23 May 2022</p> <p>Meeting Closed: 7.10 pm</p>				
<p>Chairperson: Austin Rattray</p> <p>Signature:</p> <p>Name: Austin Rattray</p>				
<p style="text-align: center;"> <u>Karakia</u> Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hi ake ana te atākura He tio, he huka, he hauhunga Tihei Mauri Ora!! </p>				