



## Waihi College - International

Connecting Families | Sharing Cultures | Improving Learning



# Guidelines for Hosting an International Student

*Updated August 2022*



## Waihi College - International

Connecting Families | Sharing Cultures | Improving Learning

Dear Host Families,

Welcome to the Waihi College International host family community and thank you for opening your home to an international student. Our mission is three-fold:

- To connect families within the local and global community
- To create opportunities for international students and families to share and celebrate their cultures
- To support Waihi College programmes and improve learning opportunities for all our international students

By hosting an international student, you fulfil an important role in achieving our mission. It is a role that is instrumental in shaping the experience that international students have at our school, within our community and in Aotearoa New Zealand. Our aim is to support you in this role and to ensure the service that we provide to both host families and international students is the best that it can be.

Hosting is a rewarding and fulfilling experience and I sincerely hope that becoming a host family signals the beginning of many lasting friendships for you and your family. I hope that through your international student you learn a little more about life outside New Zealand and your international student learns a little more about us. Thank you for supporting our programme and in doing so, helping to improve learning opportunities for all Waihi College international students.

Whether you are new to hosting or have had international students in the past, I hope you find the information that follows helpful and guides you in the many decisions you will make in your role as host parent. I welcome your feedback at any time and look forward to working with you on behalf of our international students and their families.

Regards,

*Shelley*

Shelley McArthur-Dye  
Waihi College International Director

Email: [shelleym@waihicollege.school.nz](mailto:shelleym@waihicollege.school.nz) Mobile + 64 21 2787 519

**Waihi College International 24/7 Emergency number: 021 0274 0945**

## Host Family Information

**Please read the following information carefully before agreeing to act as a host family for Waihi College. You are required to declare that you have read and understood the contents of this Information document and that you have discussed the relevant sections with your family.**

### Arrival

International students may arrive at Waihi College via shuttle. They will be met by either the International Director or the Homestay Manager, plus yourself. If arrangements have been made to meet and collect your international student from the airport, they will be delivered to your home. You will be advised of the date and time your international student will arrive at least three weeks prior to their arrival. On occasion we may ask if you are able to collect your international student from the airport.

First impressions are extremely important especially to a tired and anxious child. We ask that as many family members as possible are there to welcome them. That their bedroom is ready and that the house is clean and tidy. It is also important that the first few meals are taken together as a family.

International students will be tired when they arrive. Most will be out of sync with sleeping patterns and may take a few days or even a week to get their body clocks in line with New Zealand time. Please consider this if international students are initially tired, later going to bed and late to rise.

### Attendance

International students must abide by all school rules and regulations. This includes attendance. Where an international student will be absent from school, the host family must let the school know by phone or text to the Student Centre prior to the start of school at 8:35am. When texting, text the international students first and last name and the reason for the absence to **021 830 055**.

### Chores

International students will help with reasonable chores as part of the routines of the host family. For some, this may be different from their home family experience. Host families will discuss with international student the routines and expectations for the family. Reasonable chores could include clearing the table after a meal, helping with dishes, and keeping their room tidy.

### Communication with Natural Families

Within the first month of receiving an international student, host families are expected to make contact with the international student's natural family either through email, video

conferencing or phone. This communication is an important step in connecting families and forming a good relationship to best support the international student.

During the international student's time with host families, reasonable communication is encouraged, however, we do not expect daily or even weekly communication. Developing independence is a goal for international students and sometimes very regular communication with natural families is less likely to encourage international students to develop independence. Please contact the Homestay Manager if you would like assistance with negotiating regular contact with natural families or to communicate any worries or concerns.

## Curfews

Host families are expected to discuss curfews and family expectations with international students. International students must abide by curfews and family routines. Some international students are already quite independent, and this should be considered when discussing curfews and expectations with them. Please contact the Homestay Manager if agreement over curfews and routines cannot be reached or you need assistance.

If students are out, it is not unreasonable to know:

- Who they are with
- When they will be home
- Where they are

## Doctor's Appointments

All international students must have medical insurance. All medical expenses are to be paid by the international student. Receipts are to be handed in to the international office and a claim for reimbursement will be made. In the event of an emergency, host families must first take the international student to the nearest hospital or doctor for attention or if appropriate dial 111 and ask for an ambulance, then contact the International Director. Please speak to International Director, do not contact natural parents. In the first instance contact:

### **Waihi Health Centre**

07 863 8195

### **Waihi Family Doctors**

07 863 2112

### **Waihi Beach Medical Centre**

07 863 5757

### **ACCIDENT & EMERGENCY**

#### **Thames Hospital**

07 868 0040

#### **Waikato Hospital**

07 839 8899

Most international students are not entitled to publicly funded health care or accident compensation. For more information on entitlement please go to:

- <http://www.moh.govt.nz>
- <http://www.acc.co.nz>

## Driving

International students are not permitted to drive while in New Zealand. International students may be a passenger in a car driven by host parents who hold a current full driver's licence or other responsible adult who holds a current full driver's licence and is known to the host family or school. International students are not permitted to be a passenger in a car driven by any driver under 20 years of age or without a full driver licence without permission from the host family or the International Director.

Communication is the key to approval for motor vehicle use and international students are responsible for keeping host families informed. If in doubt, please contact the International Director.

Permission must also be given from the International Director before allowing your international student to bike to and from school.

## Emergency Procedures and Contacts

**For Emergencies CALL 111 - FIRE – AMBULANCE – POLICE**

***Our 24/7 Waihi College International Emergency number is:  
021 0274 0945***

In preparation for a Civil Defence Emergency please do the following:

- Register for BOP Civil Defence Text Alerts:
  - <https://getready.govt.nz/prepared/stay-informed/emergency-mobile-alert/>
- Register with Waikato Civil Defence:
  - <http://www.waikatoregioncdemg.govt.nz/>
- Download the Red Cross Hazards App:
  - <https://www.redcross.org.nz/what-we-do/in-new-zealand/disaster-management/hazard-app/>
- If you are advised to evacuate, please do so and then text both the International Director and the Homestay Manager with the NAME of your INTERNATIONAL STUDENT and the word EVACUATED
- If you use Facebook, please register as SAFE for both you and your international student once you have evacuated. This is especially comforting for your international student's family who will be following the media from the other side of the world

- If there is no need to evacuate you could still go on Facebook and register yourself and your international student as SAFE to avoid worry

***We ask that under no circumstances do you or your international student speak with the media during or after any emergency.*** An official response needs to come from Waihi College only. This is to avoid panic and conflicting information being distributed.

We also ask that you ***do not switch your phones off at night*** when hosting an international student.

Included with this information pack are our business cards. Please keep one of these cards with you at all times.

## Home Alone

International students should not be left unsupervised overnight without an adult at any time. International students may be left at home unsupervised during the day when arrangements have been made to ensure the welfare of the international student is protected. Please contact the International Director if you need assistance in this situation. Leaving a child under 14 years of age home alone is illegal. If you leave them at home, you need to make sure they are safely supervised. Refer to: [Summary Offences Act 1981 – Clause 10B](#)

## Homestay Changes

At times it may be necessary to change the host family for an international student. This can be at the request of the international student, the host family, or the school. Requests for a change of host family should be made to the Homestay Manager or the International Director. Waihi College reserves the right to move an international student without prior notice, if necessary, if the school feels the international student's health and wellbeing is at risk. When an international student is moved, the school will advise the host family, the international student, the international student's natural parents and contracted agent. International students are not permitted to change host family without prior approval from the International Director.

Some students may find it difficult to talk about their feelings or concerns with a host family. Rather than confronting the issue they may prefer to move homestays. It can take an international student a month or six weeks to settle into a homestay, so please be patient. International students are encouraged to talk about any issues or concerns with either their homestay family or the international staff in our International Department. If talking about it does not resolve the issue a new homestay will be found.

## Heating

Most international students come from countries where the climate is very different from New Zealand. Winters are often much colder and as a result homes are centrally heated. International students find New Zealand homes cold with inadequate heating. Over time many become accustomed to the New Zealand winter, but some do not. Host families should ensure that adequate heating is provided for international students and ensure there are sufficient blankets on the bed.

## Homestay Payments

Homestay payments for international students are made weekly into your bank account. Where an international student is away from the host family for longer than 14 days, homestay payments will be suspended and a retainer of \$10 per day is paid to the family from day 15 of the absence. The duration of the retainer payment will be determined on a case-by-case basis as decided by the International Director. Full homestay payments resume once your international student returns to your family.

We roughly estimate homestay fees payable to host families as follows (based on payment of \$280/week):

\$100 per week per international student for food (three meals a day plus a reasonable number of snacks)

\$30 per week for transport

\$30 per week for electricity

\$120 per week for hosting

For information on tax implications when hosting, please refer to the information available on the IRD website:

<https://www.ird.govt.nz/property/renting-out-residential-property/residential-rental-income-and-paying-tax-on-it/rules-for-working-out-rental-income-and-expenses/standard-cost-method-for-boarders-and-home-stay-international-students>

## Illegal Substances

Waihi College international students are not permitted to drink alcohol, smoke cigarettes, vape or consume illegal substances at any time during their stay. All international students and their natural parents sign an agreement forbidding involvement in these activities. This also applies to international students who are 18 years of age during their stay. If you suspect your international student is involved with illegal substances, please contact the International Director.

## Internet

Internet is an important tool for international students and their families to keep in regular contact. Email will also be the main method by which Waihi College International communicates with host families.

Host families are expected to provide an internet connection and unlimited Wi-Fi, so international students can undertake their study and contact their families. Reasonable internet use should be negotiated between the international student and host family. Host families should monitor that international students are not watching or downloading any inappropriate internet content.

Students should not be on the internet late at night, talking with family and friends during the week as this may make a tired learner.

The school is not responsible for any unpaid internet bills.

## Information Collected

Host families must complete all documentation and surveys for maintaining and gathering information to monitor the quality of homestay services and Waihi College International. Host families will be surveyed twice per year and feedback will be provided.

## Homestay Visits

Each homestay with an international student will be visited by the Homestay Manager every six (6) months. Where an international student is only enrolled for 2 terms, the Homestay Manager will aim to visit once (1) during that period.

## Insurance

It is a condition of enrolment that all international students have comprehensive insurance including medical, travel and personal effects insurance. International students should come to the international office, and we will assist them to make any claims against their insurance policy.

## Security

International students' personal belongings need to be as secure as possible; they also need to feel personally as safe as possible. It is up to host families to clearly communicate their expectations of security within their home including rules around security alarms, gates, locks, windows and other security measures taken within the host family home.

It is the Homestay Families responsibility to insure their property against damage by a student in their care and understand that in most cases such damage is not covered by international student insurance policies. The school shall not be liable for any costs, expenses, damages, or other claims against the host family arising from any acts or omissions of the international student.

## Laundry

Host families are expected to do reasonable laundry and ironing for the international student. Host families will provide materials needed for this, such as washing machine, dryer, and laundry detergents.

## Meals

From Monday to Friday host families provide breakfast, after school snacks and an evening meal, Waihi College provides lunches for both domestic and international students, Monday to Friday. On weekends host families provide breakfast, lunch, an evening meal, and snacks as usual for the family.

If your family goes out for lunch or dinner, it should be treated as a meal at home and paid for by you. If your international student chooses to go out with friends for a meal, they should pay the cost of the meal.



Two common complaints from international students are food that is reserved for the family and not enough food available. Reserving food does not encourage an open relationship and you should avoid this. Teenagers from all cultures can sometimes eat a lot and whole wheat bread, pasta, rice and Weetbix are affordable ways to ensure they feel they have had sufficient to eat.

The key to a successful relationship with your international student is communication and discussing their food likes and dislikes is a great place to start.

### Meetings

Host families are expected to attend meetings and events held by Waihi College International. These are a good way to meet other host families, share experiences and receive important information about hosting an international student.

### Motor Vehicles

Host families must ensure that any motor vehicle used to transport international students has a current warrant of fitness and registration.

### Notices

Waihi College International will communicate with host families using email, text and the international pages of the school website <https://www.waihicol.school.nz/>. Waihi College International will provide written notices if required. Please contact the International Director if you prefer to receive hard copy notices.

### Overnight Stays

Homestay families must obtain the prior approval of the school before a student in their care stays overnight in any accommodation that is not supervised by the Homestay family or organised and supervised by the school. Please contact the International Director if you wish to obtain approval.

### Parent Teacher Conferences

Host families are encouraged to attend parent/teacher conferences on behalf of their international students. These meetings are an excellent way to meet teachers and to get important feedback about the international student and their school performance.

### Parties

International students can attend parties with permission from their host family. The host family is expected to contact the family hosting the party prior to giving permission and to be satisfied that all risk has been minimised. If you need help with making this decision, please contact the Homestay Manager or International Director.

Permission can be given when the international student has:

- Informed the host family of the address for the party
- Provided the host family with the contact information for the family hosting the party
- Agreed on arrangements for getting to and from the party
- Agreed on a time to return after the party
- And who they are with if attending with friends

Under the rules of the international student's Tuition Agreement, international students are not permitted to:

- Smoke tobacco
- Vape
- Drink alcohol
- Consume illegal substances
- Engage in sexual activity
- Engage in any illegal activity
- Be a passenger in a car driven by a driver under 20 years of age or a driver without a full licence, without permission from the International Director

Parties often present an increased likelihood for risk due to these activities. Please talk with your international student before giving permission to attend parties.

### Passports

To avoid international student passports being mislaid or lost, Waihi College International are available to hold passports for international students. International students will be given passport copies to keep and use as needed. International students can sign out their passports when they are required. Please ask your international student to bring their passport to school on the first day or during orientation.

### Piercings and Tattoos

International students are only permitted to get a piercing or tattoo once they have written permission from their natural parents and discussed with and have the support of their host parents.

### Personal Safety

In the interests of personal safety for both the host family and the international student, when a host parent and international student may be alone together in the home overnight, a discussion with the International Director should be had beforehand.

### Relationships

International students are encouraged to form friendships with a wide range of local and international students. International students are strongly discouraged from forming relationships that lead to intimacy and international students are not permitted to engage in sexual activities. Please contact the International Director if you believe your international

student is placing themselves at risk through relationships they have made, or you would like assistance or support with your international student in this area.

### Religious Beliefs

Many international students hold different religious beliefs to our own. Please consider this when discussing family routines that include prayer and attendance at church. Host families will not press their own religious beliefs onto international students and international students will not press theirs onto the host family. Host families will respect the right for international students to observe reasonable religious routines while with the host family. The international office will make every attempt to ensure that host family and international students do not have opposing religious beliefs. If you need assistance in this area, please contact the International Director.

### School Buses

International students may take a free school bus to and from school from Monday to Friday. Bus timetables will be provided at orientation.

### School Holidays

International students enrolled during school holidays are encouraged to participate in holiday programmes and tours provided by approved providers. Information about approved tours is available from the international office. International students who choose to remain with the host family during holiday times are expected to participate in the activities of the host family.

### School Information

International students receive information about school events in the same way as other local school students. School newsletters are sent home regularly. Please ask your international student about these if you do not receive them. Daily notices are also delivered to international students during the first class of the day and copies of these notices are available from the international room for international students to take home if they need. The school website [www.waihicol.school.nz](http://www.waihicol.school.nz) is also an excellent place to learn about upcoming school events and the school calendar. Waihi College International page is another source of information about the programme.

### School Trips

Where international students are involved in school trips, host families are expected to provide a cut lunch for the first day of the trip. Host families are not expected to provide food or money for food while international students are away overnight on school trips.

### School Uniform

International students are governed by school regulations regarding uniform. International students in years ten, eleven and twelve must wear regulation school uniform. International students in year thirteen are able to wear appropriate mufti. International students needing

school uniform can purchase items needed during orientation. School shoes need to be purchased prior to leaving home country

### **Showering and Toileting**

Please consider that showering and toileting in other countries can be quite different from our own. Please help your international student to understand your expectations for use of the shower and toilet. When international students first arrive, they are often very nervous and shy and may not ask about these aspects of living in your home.

### **Special Dietary Requirements**

Host families will be informed of any special dietary requirements for the international student. The international student will be placed with the family after there is agreement that the family is able to meet the international student's particular needs.

### **Telephones**

The host family is required to provide access to a phone line (mobile or landline), and international students must be able to make and receive calls at all times. International students must get permission from the host family to make international calls and international students are responsible for the cost of all international calls they make. Waihi College and the host family are not responsible for any expenses as a result of international phone calls made by the international student.

A range of calling cards are readily available and international students are encouraged to use these when calling home. It is reasonable for international students to call home once per week. In the case of emergencies more frequent calls may be needed and international students are expected to communicate and get agreement from the host family if this occurs. In addition, international students are expected to have their own mobile phone provided by their natural parents. International students are expected to provide their host family with their phone number and to notify them if their phone number changes.

### **Toiletries**

International students are expected to provide their own toiletries such as soap, shampoo, toothbrush, and personal items. Host families will assist international students with purchasing these items.

### **Students Room**

Students need to have their own room with their own bed and all bed linen provided within the house, no sleepouts or cabins are accepted. This is their sanctuary when they need to be alone so, please make sure your children understand this and don't intrude. The room must also have:

- A suitable bed and linen
- A wardrobe or chest of draws for storage
- Heating during the winter
- A student desk and chair

- Lamp
- Mirror
- Curtains or drapes
- Privacy
- Smoke alarm

New Zealand Fire and Emergency recommends that smoke alarms are installed in every bedroom, living area and hallway in the house. For more information visit: <https://fireandemergency.nz/home-fire-safety/fire-safety-checklists/urban-home-fire-safety-checklist/>

### **Travel in New Zealand**

Waihi College international students must obtain written approval from the International Director prior to any travel in New Zealand without the host family. Approval may be granted when written permission is received from natural parents and when travel plans and accommodation have been confirmed. Written approval from the International Director must be obtained four (4) days prior to travel in New Zealand without host family. International student must fill out a 'Student Travel Request Form'

### **Travel and Activities with the Host Family**

Host families are expected to include international students in family activities. Where this involves overnight travel the meals, accommodation and travel costs involved should be covered by the family. Reasonable entrance fees for international students for activities that the family participate in should also be covered by the host family. Extra activities and food at the request of the international student, however, should be paid for by the international student.

Where a family is asked by the international student to provide an activity and the family has agreed, the international student's travel, accommodation and entrance fees should be paid by the international student.

Host families are not expected to provide tourist type services to international students. They are expected to include international students in the typical activities of the family and to treat them as they would one of their own children. This will differ from family to family.

If you plan to travel outside of Waihi with your international student overnight, please phone or text a staff member of the international department with the details of the trip (who is going, where you are going, how long for etc). If your international student is planning to participate in any 'extreme' activities during this time, prior approval is required.

### **Change of Circumstances**

No less than fourteen (14) days prior notice is to be given to the school relating to any changes in the host family circumstances including but not limited to change of residence or to the number of adults eighteen (18) years of age or over living at the residence, as they will need

to be police vetted. If you are moving, we will arrange to visit you in your new home once you are settled.

### Visitors

Host families are not expected to provide accommodation for the family and friends of international students. International students must inform the host family when visitors are expected, and visitors of international students must make their own accommodation and travel arrangements. Unless agreed otherwise, it would be unreasonable for other students to regularly turn up at a host family home before or after school or on weekends.

### Confidentiality

All information regarding the international student staying with a host family will be kept confidential. Avoid sharing any personal information about your international student.

### School Activities

All international students are required to sit internal school exams and are encouraged to participate in school events, sports, and cultural activity. Encouragement from host families is appreciated.

### School Ball

International students are permitted to attend a pre-ball function and the school ball itself. They are not permitted to attend an after-ball function

### And Lastly...

The key to a successful homestay is communication. The main responsibility of host families is to provide appropriate and reasonable care for international students. The main responsibility of international students is to be responsible and contributing members of the host family. On both sides flexibility is needed, and communication is the key to understanding each other. Please talk with your international student often and encourage them to talk with you. It is helpful to ask yourself *“what would I like a host family to do for my son/daughter if they were living overseas?”*

Below is a copy of the internet rules expected of international students at school and with host families. All international students have signed this agreement. Please contact the International Director or Homestay Manager if you feel this agreement is not being kept by your international student.

## Information Technology Acceptable Use Agreement for International students

Please take some time to read and discuss the following Waihi College Information Technology Acceptable Use Agreement for international students.

### **While on school premises I agree to:**

- Use information technology for school purposes
- Appropriately reference any material downloaded and used in school assignments
- Only access and download information required for school purposes
- Be responsible while printing and consider the use of paper as a valuable resource
- Use school internet for personal emails and communication with permission from the Director
- Take all necessary steps to protect my username and password
- Not allow any other person or persons to access information technology using my username and password
- Only play games on the internet as part of class programmes
- Not participate in any internet chat rooms unless authorised by a teacher
- Not download any programmes or software to school computers
- Not subscribe to any newsgroup, mail lists, or allow my personal or school details to be entered on any website unless authorised by a teacher
- Not enter, or attempt to enter, any site on the internet that contains inappropriate material. If any accidental entry into an inappropriate site occurs, I agree to immediately shutdown my computer and report to the Internet Manager
- Not by-pass, attempt to by-pass or assist any other person or persons to by-pass any menu system or other device designed to keep users away from system specific information
- Not use information technology during class time unless authorised by a teacher.
- Abide by all sanctions imposed by the school for any breach of this agreement

### **While with my host family, I agree to:**

- Discuss my internet requirements with my host family
- Negotiate reasonable internet use with my host family
- Pay for any internet charges over and above reasonable internet use
- Not enter, or attempt to enter, any site on the internet that contains inappropriate material. If any accidental entry into an inappropriate site occurs, I agree to immediately discuss this with my host family
- Not download large data files such as movies or use Skype without agreement from my host family
- Abide by all sanctions imposed by the school for any breach of this agreement

## Waihi College Rules and Regulation for International students

Please take some time to read and discuss the following Waihi College Rules and Regulations for international students.

- International students must abide by the laws of New Zealand
- International students must be at school by 8.35am each school day
- A doctor's certificate is required for any absences longer than three days due to illness
- International students must ask permission if they are going to be absent for any reason other than illness. Unaccounted for absenteeism may result in termination of enrolment.
- International students are required to maintain satisfactory academic performance and complete all assignments and homework during the course of enrolment
- International students are to comply with all school rules and procedures
- International students will not consume alcohol, cigarettes, vape or illegal substances at any time during their enrolment
- International students will not visit any licensed premises during their enrolment excluding dining out with host family
- International students will not engage in sexual activity at any time during their enrolment
- Valuable items are not to be brought to school. If it is necessary to bring valuable items to school, they should be left at the school office or with the Director for safe keeping
- Waihi College reserves the right to periodically undertake random drug testing of international students enrolled in outdoor education courses. International students testing positive for illegal substances may face termination of enrolment
- Regulation uniform is to be worn by international students as required
- International students must respect term dates and holiday travel should be within school holiday time
- All independent travel arrangements must have written approval from the Director
- Waihi College may from time to time amend or add to these rules. International students, their parents, caregivers and contracted agents are bound by such amendments



## Important Contact Information

**WAIHI COLLEGE INTERNATIONAL  
24/7 EMERGENCY NUMER**

**021 0274 0945**

**Shelley McArthur-Dye  
International Director**

Phone:

07 863 8349 Extension 710

Mobile:

021 2787 519

Email:

[shelleym@waihicol.school.nz](mailto:shelleym@waihicol.school.nz)

**Alistair Cochrane  
Principal**

Phone:

07 863 8349 Extension 702

Mobile:

021 405 747

Email:

[principal@waihicol.school.nz](mailto:principal@waihicol.school.nz)

**Sue Gread  
Reception**

Phone:

07 863 8349 Extension 700 and

Email:

[sueg@waihicol.school.nz](mailto:sueg@waihicol.school.nz)

**Waihi College Website:  
Waihi College International Facebook:**

<http://www.waihicol.school.nz>

Waihi College International

**International student Centre  
Monday – Thursday - Susan Todd  
Friday - Marnie Burg**

Phone:

07 863 8349 Extension 703

Attendance Mobile Phone:

021 830 055

Email:

[susant@waihicol.school.nz](mailto:susant@waihicol.school.nz)

[marnieb@waihicol.school.nz](mailto:marnieb@waihicol.school.nz)

**Debbie Christian  
Accounts Officer**

Phone:

07 863 8349 Extension 722

Email:

[accounts@waihicol.school.nz](mailto:accounts@waihicol.school.nz)

**Chris Astwood  
Bus Coordinator**

Phone:

07 863 8349

Email:

[chrisa@waihicol.school.nz](mailto:chrisa@waihicol.school.nz)

## **Medical**

### **School Nurse - Margie Goldsworthy**

Monday - Thursday 9am – 4pm

Phone:

07 863 8349 Extension 720

Email:

[Margie.goldsworthy@pinnaclehealth.nz](mailto:Margie.goldsworthy@pinnaclehealth.nz)

### **Suzanne Greaves**

#### **School Doctor**

Wednesday – 9am – 11am

## **Medical Centres**

Waihi Medical Centre 07 863 8195

Waihi Family Doctors 07 863 2112

Waihi Beach Medical Centre 07 863 5757

## **ACCIDENT & EMERGENCY**

Thames Hospital 07 868 0040

Waikato Hospital 07 839 8899

Tauranga Hospital 07 579 8000

**For Emergencies CALL 111 - FIRE – AMBULANCE – POLICE**

**Here are some questions your international student may have. It may be helpful to work through these together during the first week.**

### **Day One**

1. What do I call you?
2. When can I telephone my family?
3. When can I use the internet?
4. How do I get to and from school?
5. What happens after school?
6. What family rules and procedures do I need to know about?
7. Where can I keep my toiletries?
8. When is the best time for me to have a shower and use the bathroom, in the morning or in the evening?
9. How long may I stay in the shower?

## Day Two

1. What is the procedure about dirty clothes? Where do I keep them until wash days?
2. Should I wash my own underclothes?
3. Where should I dry any clothes, I wash?
4. Where do I put my clothes to be ironed?
5. What time are meals?
6. What would you like me to do at mealtimes? For example:
  - Set the table
  - Clear the table
  - Wash Up
  - Dry Up
7. Which food and drink may I help myself to?
8. Which food and drink must I ask first before having?

## Day Three

1. What chores am I expected to do each day? For example:
  - Make my bed?
  - Keep my room tidy?
  - Leave the bathroom clean and tidy?
2. What areas of the home are private. For example: parent's bedroom, study or sewing room?
3. Where can I store my suitcases?
4. What time should I get up on weekday mornings?
5. What time should I get up on weekends and holidays?
6. What time should I go to bed and turn the lights out on weekdays and weekends?
7. Do I have to ask if I go out?
8. What dates are the birthdays of my host family

## Day Four

1. What is the address for incoming mail?
2. What are my host father's likes and dislikes?
3. What are my host mother's likes and dislikes?
4. What are my host brother's and sister's likes and dislikes?
5. How do I get around?
6. May I use the stereo, television, DVD and Wifi?
7. Do you expect me to telephone if I am going to be late home?
  - From school
  - From any other outing
8. What arrangements are there for making lunch
  - On a school day
  - At the weekends

## Day Five

1. If I have any problems, who would you like me to go to?
2. May I put pictures and posters on walls in my bedroom?
3. May I rearrange my bedroom?
4. When can I have friends to stay overnight?
5. When can I invite friends around in the day?
6. When can my friends phone me?
7. Is there anything else you would like me to know?

## Notes



## Notes