

**Waihi College**  
**Board of Trustees Meeting Agenda/Minutes**  
**February 2023**

**Present:**

**Apologies:** Austin Rattray

**Karakia**

Whakataka te hau ki te uru  
 Whakataka te hau ki te tonga  
 Kia mākinakina ki uta  
 Kia mātaratara ki tai  
 E hi ake ana te atākura  
 He tio, he huka, he hauhunga  
 Tihei Mauri Ora!!

# A G E N D A

FOR THE

**WAIHI COLLEGE BOARD OF TRUSTEES**

MONTHLY MEETING TO BE HELD  
 ON MONDAY 27 February 2023, COMMENCING AT 6.00pm.

Item	Person	Overview/ Discussion Points	Follow up
Karakia	Dca	Meeting opened at 6pm	
<b>MINUTES OF THE PREVIOUS MEETING</b> held on November 2022		Moved as true and correct. MOVED: scott  SECONDED: Logan	
<b>MATTERS ARISING FROM THE LAST MINUTES</b>	ACo	Did you get paid BOT Meeting fee Rebranding discussion	no one paid - Debbie to sort

# MATTERS WHICH MEMBERS WISH TO RAISE

ACo

- Cyclone Gabrielle
  - School Closure
- Staffing

Still some anxiety

Still 1 short - coming from Fiji

Need an extra Yr 7&8 leader teacher.

Recommend to advertise for a yr 7&8 teacher as well as a leadership position in that area.

- Budget

Loaded & operational.  
Good discussion & queries

- December Draft in Financial Folder

auditor checking at appropriate times.

Scott

- Charter Development

Logo development to be communicated over next years & using new parts in next 6 months.

Organise information hui to new BOT members re journey about updated charter.

Scott & Aco to send info to new members to view in readiness for hui. 2 weeks tonight Mon evening - 13th. 6pm

- Hall
- Whare Carvings

Exploring options about updating hall for refurbishment.

Need korero with Mana whenua re hall & Whare Maia carvings etc. Ensure long term development, tikanga protocol observed & planning in the mix

library - waiting for estimated prices.

Logan

- Strategic priorities & planning for 2023 and beyond.

Trying to make meetings more efficient -

		<ul style="list-style-type: none"> <li>● BOT workplan, review schedule and/or delegations</li> <li>● Policy &amp; procedure review schedule.</li> </ul>	<p>Change NAGS to NELPS in Annual plan (ACo to do)</p> <p>-look into bot folders have the new NELP info.</p> <p>Please put all BOT folders together in 1 place. (ACo to create new folder called Charter Development Folder)</p> <p>Presiding member = - Board Chair. Need to assign new roles at next meeting.</p>
	ACO	<p>Discussion on BOT leadership Roles</p> <ul style="list-style-type: none"> <li>● NELP's</li> <li>● Presiding Member/Chair</li> <li>● Secretary/Minute taker</li> <li>● BOT Responsibilities</li> </ul>	<p>Good to know members interests &amp; skills when rearranging to sub groups.</p> <p>Property - Scott, Austin</p> <p>H&amp;S - Farish, Matt</p> <p>Personnel - Dot, Matt</p> <p>Discipline (need 3) - Dot, Farish, Cat</p> <p>Finance - Austin, Logan</p>
<p><b>IN COMMITTEE</b></p> <p><b>In:</b></p> <p><b>Out:</b></p>		<p>Resolved: THAT the Board moves Into Committee as it wishes to discuss a personal matter relating to a teacher, staff member or student and for that reason the discussion of this matter in public would infringe the privacy of a natural person under Section 9-2a of the Official Information Act 1982.</p> <ul style="list-style-type: none"> <li>● Discipline Report</li> </ul> <p><b>Resolved:</b> THAT the Board moved out of In Committee.</p> <p><u>MOVED: Scott</u></p> <p><u>CARRIED: Matt</u></p>	<p>Discipline report</p> <p>7-05 - 7-15pm</p>

<b>SELF REVIEW PROGRAMME</b>			Aco to do access for all board members so you can view before meeting
<b>INWARD CORRESPONDENCE</b>	Education Gazette  Zespri  Playco PPTA  MOE Thames High School	Nov Editions Dec Editions Feb Editions  Commodity Levy KPIN1160 Playgrounds Strike Day Mar 16 Industrial Action Emergency School Closure Thanks for Street Theatre Props	
<b>OUTWARD CORRESPONDENCE</b>	Parents  ACo	School Closure Industrial Action NCEA Kerry Matich Ros O'Leary  <u>MOVED: Aco</u>  <u>CARRIED: Logan</u>	
<b>MONTHLY ACCOUNTS</b>		<b>Resolved:</b> That the accounts for the months of November, December 2022 and January 2023 totalling \$159172.97, \$71591.03 and \$19107.89 respectively be received and passed for payment.  MOVED: Alistair  CARRIED: Farish  <b>Visa Sign off:</b> The visa payments for the month of November and December 2023 were signed off BOT Payments in Arrears <b>Funding applications:</b>	

		<ul style="list-style-type: none"> <li>One Foundation for Mountain Bike and a Trailer was approved</li> </ul>	
<b>PRINCIPAL'S REPORT</b>	<p>ACo</p> <p>Farish</p>	<p>Principals Report NCEA Data (See Folder)</p> <p>Verbal Report</p> <ul style="list-style-type: none"> <li>Lunch Breaks</li> <li>Periods</li> <li>Shower Curtains</li> <li>Uniform</li> </ul>	<p>- Opportunity to engage and/or hear from ERO with regards to the ongoing review? (LP) Logan - review of ERO report - how does it work - can we meet &amp; discuss</p> <p>Apart from cyclone. Year gone well. Raised about \$1600 for fundraiser. No one seems to like the new timetable. Review later in year for feedback. Complaints that breaks too long.</p> <p>No curtains for shower /door. Response from gym students.</p> <p>Also gym toilets &amp; vandalism. Issues with brand new toilets.</p> <p>Still white shirt uniform issue a thing. Be aware of opportunity to change providers.</p>

GENERAL BUSINESS	Scott	H&S concern	Fix sign at corner of road
	Scott	Basketball backboard lines etc need work	Farish to check it out then give info to Scott. Only teachers have given Farish feedback.
	Logan	Charity application process - how does that work.	Goes through SLT to make decisions.

Next Meeting: 27th March 2023

Meeting Closed: 7-40pm

Presiding Member: Scott Spicer

Signature:

Name: Austin

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