

Waihi College
Board of Trustees Meeting Agenda/Minutes
August 2023

Present: Alistair Cochrane, Scott Spicer, Dot Carter, Logan Phillips, Cat Sole

Apologies: Matthew Carden-Scott,

Minutes taken by: Tanya

Karakia
Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hi ake ana te atākura
He tio, he huka, he hauhunga
Tihei Mauri Ora!!

A G E N D A

FOR THE

WAIHI COLLEGE BOARD OF TRUSTEES

MONTHLY MEETING TO BE HELD

ON MONDAY 4th September 2023, COMMENCING AT 6.00pm.

Item	Person	Overview/ Discussion Points	Follow up
Karakia	Scott	Meeting opened at 6pm	
Guests	Jo Howell	Supported Learning	Outline of changes to NCEA and possible pathways to support learners in different ways. Discussion around what staffing would look like in an upgraded senior hub.

			Request for board to fund a third person to work in this space.
MINUTES OF THE PREVIOUS MEETING held on 24th July 2023		Moved as true and correct. MOVED: Logan SECONDED: Cat	
MATTERS ARISING FROM THE LAST MINUTES			
MATTERS WHICH MEMBERS WISH TO RAISE	Alistair	<p>Staffing for 2024</p> <ul style="list-style-type: none"> ● Y7/8 Leadership ● Y7/8 ● Science ● Humanities ● International <p>BNZ Bank</p> <ul style="list-style-type: none"> ● List of Trustees <ul style="list-style-type: none"> ● Scott Spicer ● Logan Phillips ● Catherine Sole ● Matt Carden Scott ● Dot Carter ● Farish O'Flaherty ● Alistair Cochrane ● Managers of the School BNZ Account <ul style="list-style-type: none"> ● Alistair Cochrane ● Debbie Christian ● Jo Howell ● Ariana Te Wake <p>Moved/Seconded:</p>	<p>Interviews completed. Discussion around how to fill leadership and international roles. The board gives the principal permission to overstaff by 2 teachers</p> <p>Moved: Scott Spicer Seconded: Dot Carter</p>

		<ul style="list-style-type: none"> • That these are accurate lists • All accounts to be amalgamated into one account under customer number 000 756 1773 <p>Moved: Alistair Cochrane Seconded: Dot Carter</p>	
	Logan / Scott	Principals Succession	Interview 15th September
	Dot	Co-opt Mana Whenua NZSTA webinar info - Link	The board seeks to go into discussion around how to best include Mana Whenua in decision making. AC to follow up.
	Farish	Sports uniforms and equipment shortfall	AC to meet with Jess to talk about sport uniforms and equipment.

IN COMMITTEE In: 7:29 pm Out: 7:33 pm		<p>Resolved: THAT the Board moves Into Committee as it wishes to discuss a personal matter relating to a teacher, staff member or student and for that reason the discussion of this matter in public would infringe the privacy of a natural person under Section 9-2a of the Official Information Act 1982.</p> <ul style="list-style-type: none"> ● Discipline Report ● Suspension <p>Resolved: THAT the Board moved out of In Committee.</p> <p><u>MOVED:</u> Logan</p> <p><u>CARRIED:</u> Cat</p>	Discipline report
SELF REVIEW PROGRAMME	ACo/Logan	Planning and Reporting <ul style="list-style-type: none"> ● Community consultation Strategic Plan for 2024 <ul style="list-style-type: none"> ● Link 	
INWARD CORRESPONDENCE	NZQA Lauren Orchard	Post Covid Report Resignation	
OUTWARD CORRESPONDENCE	Lauren Orchard	Accept resignation with regret <u>CORRESPONDENCE</u> <u>MOVED:</u> Alistair <u>CARRIED:</u> Scott	
MONTHLY ACCOUNTS		Resolved: That the accounts for the months of July and August respectively for 2023 totalling \$56,606.34 and \$133,445.05 be received and passed for payment.	

		<p><u>MOVED:</u> Alistair</p> <p><u>CARRIED:</u> Logan</p> <p>Visa Sign off: The visa payments for the month of August \$1297.47 September \$5213.57</p> <p>Charity applications</p> <ul style="list-style-type: none"> ● RTIF Library system <ul style="list-style-type: none"> ○ Awaiting response 	
REPORT's	ACo	<p>Principals Report</p> <p><u>MOVED:</u> <u>CARRIED:</u></p>	
GENERAL BUSINESS		<p><u>MOVED:</u> <u>CARRIED:</u></p>	Strategic plan focus for next meeting - 30 October
<p>Next Meeting: October 30 2023</p> <p>Meeting Closed: 8pm</p>			
<p>Presiding Member:</p> <p>Signature:</p> <p>Name: Scott Spicer</p>			
<p style="text-align: center;"><u>Karakia</u></p> <p style="text-align: center;">Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hi ake ana te atākura He tio, he huka, he hauhu Tihei Mauri Ora!!</p>			

