

**Waihi College**  
**Board of Trustees Meeting Minutes**  
**October 2023**

**Present:** Alistair Cochrane, Scott Spicer, Matthew Carden-Scott, Dot Carter, Logan Phillips, Cat Sole

**Apologies:**

**Minutes taken by:** Tanya

Karakia  
Whakataka te hau ki te uru  
Whakataka te hau ki te tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hi ake ana te atākura  
He tio, he huka, he hauhunga  
Tihei Mauri Ora!!

**A G E N D A**

FOR THE

**WAIHI COLLEGE BOARD OF TRUSTEES**

MONTHLY MEETING TO BE HELD  
ON MONDAY 2023, 30th October COMMENCING AT 6.00pm.

| Item    | Person             | Overview/ Discussion Points                      | Follow up   |
|---------|--------------------|--|---|
| Karakia | Scott              | Meeting opened at 6pm                            |   |
| Guests  | Tracy and Carolyn  | Te Ara Hou 2023 review                           | Presentation around needs for 2024. Request for funding for extra staffing in this space. Board to discuss. |
|         | Briar Carden-Scott | Kahui Ako presentation of mahi completed in 2023 | Board to discuss Principal staying on in this role.   |

|   |          |   |  |
|---|----------|---|--|
| <b>MINUTES OF THE PREVIOUS MEETING</b> held on 4th September 2023 |          | Moved as true and correct.<br><b>MOVED: Scott</b><br><br><b>SECONDED: Logan</b>   |  |
| <b>MATTERS ARISING FROM THE LAST MINUTES</b>                      | Dot      | International co-opt member<br><br><br><br><br><br><br><br><br><br>lwi rep  | Board decision to employ Alistair in this role (pending final approval Briar)<br><br><b>Moved: Dot</b><br><b>Seconded: Scott</b><br><br><br><br><br><br><br><br><br><br>AC has followed up |
| <b>MATTERS WHICH MEMBERS WISH TO RAISE</b>                        | Logan    | <b>Strategic plan focus for next meeting - 30 October</b>   | Deferred to next meeting 27th November   |
|   | Alistair | Staffing for 2024 <ul style="list-style-type: none"> <li>• DP Pastoral <ul style="list-style-type: none"> <li>• Extension of FT role</li> </ul> </li> <li>• International <ul style="list-style-type: none"> <li>• See Proposal and Strategic plan</li> </ul> </li> </ul><br>Budget 2024 <ul style="list-style-type: none"> <li>• See Draft Budget</li> </ul> | To be discussed by management.   |
|   | Scott    | Additional BOT community member(s)  | Board to make decision. Closing date 13th November.  |
|   | Scott    | Vote on endorsement of Waihi College Principal to Chair Kahui Ako   | Decision in committee  |
|   | Scott    | School Uniforms and Sports Uniforms   | Scott to continue work on this   |



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|--|--|--|--|
| <b>IN COMMITTEE</b><br><b>In: 7:29 pm</b><br><br><b>Out: 7:33 pm</b> |  | <p>Resolved: THAT the Board moves Into Committee as it wishes to discuss a personal matter relating to a teacher, staff member or student and for that reason the discussion of this matter in public would infringe the privacy of a natural person under Section 9-2a of the Official Information Act 1982.</p> <ul style="list-style-type: none"> <li>● Discipline Report</li> <li>● <b>Suspension</b></li> </ul> <p><b>Resolved:</b> THAT the Board moved out of In Committee.</p> <p><u>MOVED:</u></p> <p><u>CARRIED:</u></p> | Discipline report  |
| <b>SELF REVIEW PROGRAMME</b>   | Logan  | Strategic Plan for 2024 <ul style="list-style-type: none"> <li>● <a href="#">Link</a></li> </ul>   |  |
| <b>INWARD CORRESPONDENCE</b>   | William Romain<br>MOE<br>Zespri<br>Te Kura<br>Zespri<br>Harrison Solar<br>MOE<br>MOE | Complaint<br>Resourcing Audit<br>Annual Meeting<br>Link up<br>Annual Report<br>Commercial Proposal<br>Everyday matters<br>Attendance and Engagement  |  |
| <b>OUTWARD CORRESPONDENCE</b>  | Shane Maana<br>Melisa NOda   | Jordan James Exclusion<br>Tayah Bryan EXt Sus<br><br><u>CORRESPONDENCE</u><br><u>MOVED:</u> Alistair<br><br><u>CARRIED:</u> Logan  |  |
| <b>MONTHLY ACCOUNTS</b>  |  | <b>Resolved:</b> That the accounts for the months of September totalling <b>\$114321.25</b> be received and passed for payment.  | The Board approves the budget deficit of <b>\$23576.00</b> for the 2024 year and the corresponding Balance |

|                  |     |   |  |
|------------------|-----|---|--|
|                  |     | <p><u>MOVED:</u> Alistair</p> <p><u>CARRIED:</u> Logan</p> <p><b>Visa Sign off:</b><br/>The visa payments for the month of Sept \$5774.67</p> <p><b>Charity applications</b></p> <ul style="list-style-type: none"> <li>● RTIF Library system <ul style="list-style-type: none"> <li>○ Awaiting Approved</li> </ul> </li> </ul> | <p>Sheet and Cash Flow Budgets.</p> <p>Moved: Alistair<br/>Seconded: Scott</p> |
| REPORT's         | ACo | <p>Principals Report</p> <p><u>MOVED:</u> Scott<br/><u>CARRIED:</u> Matt</p>  |  |
| GENERAL BUSINESS |     | <p>Briar's powhiri 7th December 1pm</p>   |  |

Next Meeting: November 27 2023

Meeting Closed:

Presiding Member:

Signature:



Name: Scott Spicer

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