

KEI KONEI TĀTOU E TU ANA. HERE WE STAND.



BOARD OF TRUSTEES MINUTES

Monday, 26th February, 2024.

Previous hui: November, 2023.

Opening 6:00pm

Present: BriarCarden Scott, Tineke Douglas, Scott Spicer, Logan Phillips, Matthew Carden-Scott, Catherine Sole, Dot Carter, Ana Whatarau

Welcome to Manuhiri (Guests)

Apologies: Nil

Visitors: Nil

Quorum: Yes

Agenda Additions: as listed below - Tabled

Minutes Secretary: BCS/CS

Staff Representative: Dot Carter

Declaration of interests: NA

Administration:

Board Education 26th Feb, online.

Election of :

Presiding Member - Tineke Douglas (Scott Spicer Nominated)

Vice Presiding Member - Scott Spicer (Tineke Douglas Nominated), post hui, Cat Sole (Scott Spicer nominated) - please note, this was amended post hui, to appoint Cat Sole, as Scott Spicer was effectively holding two positions.

Finance spokesperson - Logan Phillips (Logan Phillips Nominated)

Health and Safety spokesperson - Matthew Carden-Scott (Logan Phillips Nominated)

Property spokesperson - Scott Spicer (Scott Spicer Nominated)

Code of Conduct for Board of Trustees - read and agreed to by all.

NELP explanation**APPROVAL OF MINUTES**

Term 3, November 2023, Meeting Minutes be accepted as true and correct.

Moved by: Briar Carden-Scott

Seconded by: Scott Spicer

Tabling

- NELPS
- Student Rep: Student Leadership Council, monthly hui with House Leaders/Students
- Retable KA Options - SLT to feedback and the end of term.

Actions from Previous Meeting**1. Annual Plan update - Strategic**

This document is being updated.


2. National Education and Learning Priorities (NELPS) and Ka Hikitia Outcome Domains

Objectives	Student Progress, Achievement and Wellbeing
1. Learners at the Centre Learners with their whānau are at the centre of education Te Whānau Education provision responds to learners within the context of their whānau	<p>Moved that NELP 1 is accepted Moved by: Briar Carden-Scott Seconded: Dot Carter</p> <p>International Students - Looking to grow thi. Billet families can be hard to find. They receive \$300 per week. Briar to look at how to lift this profile and how to get the word out. -Open Night.</p>
2. Barrier free access Great education opportunities and outcomes are within reach for every learner Te Tangata Māori are free from racism, discrimination and stigma in education	<p>Moved that NELP 2 is accepted Moved by: Briar Carden-Scott Seconded: Cat Sole</p> <p>Report on Wellbeing Pastoral team initiative.</p> <p>Discussion around consent to share student information within the staff for wellbeing purposes - to be encouraged.</p>

3. Quality Teaching and Leadership Quality teaching and leadership make the difference for learners and their whānau Te Kanorautanga Māori are diverse and need to be understood in the context of their diverse aspirations and lived experiences.	Moved that NELP 3 is accepted Moved by: Briar Carden-Scott Seconded: Logan Phillips NCEA changes discussion. Professional Development needs and initiatives discussion.
4. Future of Learning and Work Learning that is relevant to the lives of New Zealanders today and throughout their lives Te Tuakiritanga Identity, language and culture matter for Māori learners	Moved that NELP 4 is accepted Moved by: Briar Carden-Scott Seconded: Ana Whatarau <ul style="list-style-type: none"> - College priority first and foremost - Vetting groups to ensure they use wisely - BCS to investigate similar contracts in use. - Koha to be accepted if possible for group.
5. WORLD CLASS INCLUSIVE PUBLIC EDUCATION New Zealand education is trusted and sustainable. Enhance the contribution of research and mātauranga Māori in addressing local and global challenges (TES ONLY)	Moved that NELP is accepted Moved by: Seconded: NA

School Business as usual : Updates from the Principal	
Area	Commentary
Kahui Ako	<ul style="list-style-type: none"> • Community choir extravaganza • Localizing our curriculum walkabout • Partnering with Sport Waikato • WSL (Within School Lead) Appointment • End of Term 1 SLT evaluation and input into impact on WC
Personnel & employment matters	<ul style="list-style-type: none"> • Resignation • Job expectations and parameters for all staff have been shared to all. • Principal Wellbeing fund discussion, as per Auditor General guidelines.
Finance	Staffing backpay has to come out of 2024 staffing. BCSto investigate.

	<p>Moved that Finance report for December is accepted: Moved by: Briar Carden-Scott Seconded: Scott Spicer</p> <p>Move that Principal credit card limit is \$5,000 Moved by: Logan Phillips Seconded: Catherine Sole</p> <p>Move that International Directors credit card is as current limit</p> <p>Moved by: Logan Phillips Seconded: Catherine Sole</p> <p>Moved that Principal spending limit, prior to Board approval is \$10,000 Moved by: Logan Phillips Seconded: Catherine Sole</p>
Advertising & community communication	<ul style="list-style-type: none"> • Weekly newsletter available • Website blurbs being updated. • All staff pepeha are being crafted to share. • KAMAR app being investigated for whanau • Gold Education Trust promotion via sponsorship awards and filming <p>Moved by: Briar Carden-Scott Seconded: Tineke Douglas</p>
Property	<ul style="list-style-type: none"> • Alarm system under insurance • Farm unit - update. • New entrance on Thorn road has been presented to Hauraki District Council. • Orchard update. • Hollis Bush update. • Library build update • Courts and turf require resurfacing discussion <p>Moved by: Briar Carden-Scott Seconded: Matthew Carden-Scott</p>
Health & Safety	<p>Feasibility on alarms discussion Briar to follow up with Maori Wardens</p> <ul style="list-style-type: none"> • Moved that Principal will investigate security measures. • Moved by: Briar Carden-Scott • Seconded: Dot Carter
Legislation & Compliance	<p>Phones in schools.</p> <ul style="list-style-type: none"> - Consistency - educational purpose, at Principal discretion and at Teacher direction.

	<ul style="list-style-type: none"> - Common sense approach - Can only be tabled if a complaint is in writing. <ul style="list-style-type: none"> • Moved that Board understand and accept Code of Conduct Process of election Board delegation information • Moved by: Briar Carden-Scott • Seconded: Scott Spicer 																				
Policy Reviews and assurances	<p>Timetable policy to be looked at.</p> <ul style="list-style-type: none"> • Reviews this term are on: <p>The review opens Monday 5 February: to start reviewing, click on a topic name below, then click the Start your review button. If a link is inactive, your school doesn't have the topic.</p> <p>Note that if you'd like to provide feedback on a topic that's not listed below, you can still do so if it has a review button.</p> <table border="1"> <thead> <tr> <th colspan="2">Term 1 review topics</th></tr> </thead> <tbody> <tr> <td>• Te Tiriti o Waitangi</td><td>Board review</td></tr> <tr> <td>• Board Responsibility</td><td>Board review</td></tr> <tr> <td>• Parent Involvement</td><td></td></tr> <tr> <td>• Communicating with Parents</td><td></td></tr> <tr> <td>• Community Conduct Expectations</td><td></td></tr> <tr> <td>• School Character/Special Character*</td><td>Board review</td></tr> <tr> <td>• Documentation and Self-Review Policy</td><td>Board review</td></tr> <tr> <td>• School Planning and Reporting</td><td></td></tr> <tr> <td>• Reporting to Parents on Student Progress and Achievement</td><td></td></tr> </tbody> </table> <p>*Not all schools have this topic</p> <p>Anyone who can't use the online review tool, can use this Policy Review form .</p> <p>Moved that Policy Review is accepted: Moved by: Briar Carden-Scott Seconded: Logan Phillips</p>	Term 1 review topics		• Te Tiriti o Waitangi	Board review	• Board Responsibility	Board review	• Parent Involvement		• Communicating with Parents		• Community Conduct Expectations		• School Character/Special Character*	Board review	• Documentation and Self-Review Policy	Board review	• School Planning and Reporting		• Reporting to Parents on Student Progress and Achievement	
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	<p>Moved that School Business is accepted: Moved by: Briar Carden-Scott Seconded: Scott Spicer.</p>																				

Meeting Closed: 8:10pm

Next Meeting: 25th March at 6pm

 24/3/24