

KEI KONEI TĀTOU E TU ANA. HERE WE STAND.



BOARD OF TRUSTEES MINUTES

Monday, 20 May, 2024.

Previous hui: April, 2024

Opening 6:00pm

Present: Briar Carden Scott, Tineke Douglas, Scott Spicer, Matthew Carden-Scott, Catherine Sole, Dot Carter, Ana Whatarau

Welcome to Manuhiri (Guests)

Apologies: Logan Phillips,

Visitors: Kate Morely and Jo Howell

Quorum: Yes

Agenda Additions: as listed below

Minutes Secretary: Briar Carden-Scott

Staff Representative: Dot Carter

Declaration of interests: NA

Administration:

Kate Morely - feedback on Senior Hub, and personal 0.8

History:

Challenges of transition into the workplace include, lack of public transport, lack of options to move into. Things that influence these options include community perspective. We have to deliberately teach our students about transitions, requiring resourcing, manpower and more.

3 main parts to the program - Careers advice, Te Ara Hou, Senior Hub. Senior Hub is available to all students regardless of pathway.

Launched in 2021 as a Dept. Teaching both skills and knowledge about needs students have. Mentorship, individual programs are available. Other programs connected, include Hub Learn. Also serves as a Study space.

Offer NZQA standards. Program can be adapted to fit in students' pace.

Report on staffing component:

Requires a specialist skill set, knowledge and investment into the programs. Key developer of relationships, and male role

model. This role needs a high level of adaptability.
EOTC, wellbeing and sports experience are currently to our benefit.
This is a vital aspect of Waihi College and what we can offer.

Thanks to the Board for funding this vital part of our program.

Waihi College Device Audit and BYOD - Jo Howell

What we have now - 447 operational. Some not for the general pool. 391 operational devices. Along with lending computers (via grant), making **551 operational devices**.

What do students and teachers need? Most courses require options to use computers. Google classrooms are operational for most.

What are some of the issues? Underuse of allocation. Lack of ownership by students. No policy - no rules on BYOD. Mixed models in action bring frustrations.

Solutions discussed.

Where to:

Communication in Term 2 to help whanau plan for possible purchase.

Board advised - **BYOD for senior students (Yr 11-13) with school devices issued on lease to seniors. Remaining allocated to juniors with a \$50 bond.**

APPROVAL OF MINUTES

Term 1, April 2024, Meeting Minutes be accepted as true and correct.

Change to wording about SLT feedback

Moved by: Briar Carden-Scott

Seconded by: Scott Spicer

Tabling

- NA

Actions from Previous Meeting

1. Annual Plan update - Strategic

Strategic Plan #2 presented and accepted.

Moved that NELP 1 is accepted

Moved by: Briar Carden-Scott

Seconded: Cat Sole


2. National Education and Learning Priorities (NELPS) and Ka Hikitia Outcome Domains

Objectives	Student Progress, Achievement and Wellbeing		
1. Learners at the Centre Learners with their whānau are at the centre of education Te Whānau Education provision responds to learners within the context of their whānau	Moved that NELP 1 is accepted Moved by: Briar Carden-Scott Seconded: Cat Sole		
	AOV targets and recommendations.		
		Goal 12 months (24 months after curriculum conversation is confirmed)	PD/Finance
	7&8	60% at 2 sublevels =expected progress 20% at 3 sublevels = accelerated progress 5% at 4 sublevels = aspirational Easttle for progress measuring OTJ Student voice and engagement	PD Literacy focus L 1-3 Buddy system for teaching \$ Attendance alongside the MOE expectations.
	9&10	50% at 2 sublevels =expected progress 20% at 3 sublevels = accelerated progress 5% at 4 sublevels = aspirational Easttle for progress measuring OTJ Student voice and engagement	Literacy Numeracy Learning style - support engagement
	11-13	L1 75% students gain 60 credits Y11 80% will achieve Literacy and Numeracy L2 90% * will achieve NCEA & be confident in future pathway L3 70% will achieve NCEA & be confident in future pathway *of students who complete the whole year	(Cohort has many behavioral and learning needs)
	Strategic Plan adoption.		
2. Barrier free access Great education opportunities and outcomes are within reach for every learner	Moved that NELP 2 is accepted Moved by: Briar Carden-Scott Seconded: Matt Carden-Scott Wellbeing Support Plan. This has been established within our kura, to attend to the overall needs of our		

<p>Te Tangata Māori are free from racism, discrimination and stigma in education</p>	<p>rangitahi. Includes our Kaiarahi, LSC, Pastoral DP, Councillor, School Nurse and Wellbeing staff.</p> <p>Spotlight on:</p> <p>Year 7 & 8 School Nurse</p>
<p>3. Quality Teaching and Leadership Quality teaching and leadership make the difference for learners and their whānau</p> <p>Te Kanorautanga Māori are diverse and need to be understood in the context of their diverse aspirations and lived experiences.</p>	<p>Moved that NELP 3 is accepted Moved by: Briar Carden-Scott Seconded: Ana Whatuarau.</p> <p>Spotlight on: Learning Support work. Including Sensory room and protocols. Learner Profiles and needs. PLD in this space. Sports Coordinator. Noticings include large workload, with measures partially in place to address, and further work to be addressed.</p> <p>PLD opportunities</p>
<p>4. Future of Learning and Work Learning that is relevant to the lives of New Zealanders today and throughout their lives</p> <p>Te Tuakiritanga Identity, language and culture matter for Māori learners</p>	<p>Moved that NELP 4 is accepted Moved by: Briar Carden-Scott Seconded: Cat Sole</p> <p>Spotlight on: Social Science and curriculum in action, across the year groups.</p>
<p>5. WORLD CLASS INCLUSIVE PUBLIC EDUCATION New Zealand education is trusted and sustainable. Enhance the contribution of research and mātauranga Māori in addressing local and global challenges (TES ONLY)</p>	<p>Moved that NELP is accepted Moved by: Seconded:</p> <p>NA</p>

School Business as usual : Updates from the Principal	
Area	Commentary

Kahui Ako	<ul style="list-style-type: none"> • New ASL appointment • ECE work continues • Waewae Express • Combined Choir • ToD - Mind over Manner • Oral Language collection points • WC WSL project - crafting kete of resources to support curriculum and value delivery • Te Pumaomao PLD coming,
Personnel & employment matters	<ul style="list-style-type: none"> • Digital Technology appointment plan • Discussion about previously excluded student (in committee) BCS to feedback to whanau. • BoT accept resignation • Appraiser for BCS, to be appointed from Ed Connect. • Leave approved for Jo Howell <p>Moved by: Briar Carden-Scott Seconded: Dot Carter</p>
Finance	<ul style="list-style-type: none"> • April report • Discussion around accountants and change - To present proposal next hui • Discussion around providing Board financial process options for decision making and spending. To be implemented. • BCS to craft staff funding request process to reflect Strategic Plan <p>Moved that Finance report for April is accepted: Moved by: Briar Carden-Scott Seconded: Scott Spicer</p>
Advertising & community communication	<ul style="list-style-type: none"> • Newsletter • Social Media • Communication • Prospectus <p>Moved by: Briar Carden-Scott Seconded: Mathew Carden-Scott</p>
Property	<ul style="list-style-type: none"> • Library project update - takeover date 29th August 2024 • Fire Alarm update • Air conditioning • WRN discussion • Carving and progress • Fencing option update • Toilet block progress and update • Hall and photos <p>Moved by: Briar Carden-Scott Seconded: Scott Spicer</p>

Health & Safety	<ul style="list-style-type: none"> Health and Safety report Staff wellbeing Discipline Report <p>Moved by: Briar Carden-Scott Seconded: Cat Sole</p>																
Legislation & Compliance	<ul style="list-style-type: none"> Hour a day - Board understands measures taken by the School to ensure this mandatory legislation is in action and staff are aware of expectations. <p>Moved by: Briar Carden-Scott Seconded: Mathew Carden-Scott</p>																
Policy Reviews and assurances	<ul style="list-style-type: none"> Reviews this term are on: <p>Get started</p> <p>The review opens Monday 29 April: to start reviewing, click on a topic name below, then click the Start your review button. If a link is inactive, your school doesn't have the topic.</p> <p>Note that if you'd like to provide feedback on a topic that's not listed below, you can still do so if it has a review button.</p> <table border="1"> <thead> <tr> <th colspan="2">Term 2 review topics</th></tr> </thead> <tbody> <tr> <td>• Employer Responsibility Policy</td><td>Board review</td></tr> <tr> <td>• Appointment Procedure</td><td>Board review</td></tr> <tr> <td>• Equal Employment Opportunities</td><td></td></tr> <tr> <td>• Teacher Relief Cover / Employ a Reliever</td><td></td></tr> <tr> <td>• Safety Checking</td><td></td></tr> <tr> <td>• Police Vetting for Non-Teachers</td><td></td></tr> <tr> <td>• Classroom Release Time / Timetable</td><td>Board review</td></tr> </tbody> </table> <p>Anyone who can't use the online review tool, can use this Policy Review form .</p> <p>Surf School - procedure noted and accepted by Board</p> <p>Moved that Policies will be reviewed: Moved by: Briar Carden-Scott Seconded: Dot Carter</p> 	Term 2 review topics		• Employer Responsibility Policy	Board review	• Appointment Procedure	Board review	• Equal Employment Opportunities		• Teacher Relief Cover / Employ a Reliever		• Safety Checking		• Police Vetting for Non-Teachers		• Classroom Release Time / Timetable	Board review
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	<p>Moved that School Business is accepted: Moved by: Briar Carden-Scott Seconded: Scott Spicer</p>																

Meeting Closed: 8:26pm

Next Meeting: 24th June at 6pm

 24/6/24