

KEI KONEI TĀTOU E TU ANA. HERE WE STAND.



BOARD OF TRUSTEES MINUTES

MONDAY, 24th February, 2025.

Previous hui: 7 November, 2024

Opening 6:00pm

Present: Briar Carden Scott, Tineke Douglas, Scott Spicer, Matthew Carden-Scott, Dot Carter, Catherine Sole

Welcome to Manuhiri (Guests)

Apologies: Moana Magee

Visitors: NA

Quorum: Yes

Agenda Additions:

Minutes Secretary: Dorette Hartley

Staff Representative: Dot Carter

Declaration of interests: NA

Administration:

APPROVAL OF MINUTES

Term 4, 7th November 2024, Meeting Minutes be accepted as true and correct.

No amendments

Moved by: Matthew Carden-Scott

Seconded by: Cat Sole

Actions from Previous Meeting

1. Annual Plan update - Strategic

Strategic Plan ongoing commentary
Banked staffing & role shared
Continued conversations with Libelle - ongoing. Delivery issues ongoing.
Itemised calendar & actions to date included in report

Moved that NELP 1 is accepted
Moved by: Briar Carden-Scott
Seconded: Tineke Douglas

2. National Education and Learning Priorities (NELPS) and Ka Hikitia Outcome Domains

Objectives	Student Progress, Achievement and Wellbeing
<p>1. Learners at the Centre Learners with their whānau are at the centre of education</p> <p>Te Whānau Education provision responds to learners within the context of their whānau</p>	<p>Moved that NELP 1 is accepted Moved by: Briar Carden-Scott Seconded: Scott Spicer</p> <p>Spotlight on: English - CAR results indicate we need to do more in field of Literacy. Two pronged approach with Evaluative Associates. Plan is: <ol style="list-style-type: none"> 1. Transference of literacy skills across all areas. 2. Ministry invitation for pilot scheme with Evaluative Associates and HOD is SENCO - ideas for students who are reluctant to learn. Measures will be around engagement & CAR results</p> <p>PE and Health - Swim Sports & Athletics (Not Year 7 &8, they are in Term 4)</p>
<p>2. Barrier free access Great education opportunities and outcomes are within reach for every learner</p> <p>Te Tangata Māori are free from racism, discrimination and stigma in education</p>	<p>Moved that NELP 2 is accepted Moved by: Briar Carden-Scott Seconded: Cat Sole</p> <p>Spotlight on: Maths Te Ao Maori - New teacher super supportive, some cooperation with Whare Kura Lunches -</p>
<p>3. Quality Teaching and Leadership Quality teaching and leadership make the difference for learners and their whānau</p>	<p>Moved that NELP 3 is accepted Moved by: Briar Carden-Scott Seconded: Dot Carter</p>

<p>Te Kanorautanga Māori are diverse and need to be understood in the context of their diverse aspirations and lived experiences.</p>	<p>Spotlight on: Technology. New appointment Jade Streat Digital Technology - very enthusiastic Seeing amazing work e.g. Wearable Arts</p> <p>Year 7 & 8 New model: Year 7 waka, Year 8 waka New teacher Stu Pratt One release person across the waka Year 7 not joining vertical Ako</p> <p>Discussion around support for struggling learners and teacher aide time.</p>
<p>4. Future of Learning and Work Learning that is relevant to the lives of New Zealanders today and throughout their lives</p> <p>Te Tuakiritanga Identity, language and culture matter for Māori learners</p>	<p>Moved that NELP 4 is accepted Moved by: Briar Carden-Scott Seconded: Cat Sole</p> <p>Spotlight on: Other Languages - See report</p>
<p>5. WORLD CLASS INCLUSIVE PUBLIC EDUCATION New Zealand education is trusted and sustainable. Enhance the contribution of research and mātauranga Māori in addressing local and global challenges (TES ONLY)</p>	<p>Moved that NELP is accepted Moved by: Seconded:</p> <p>NA</p>

School Business as usual : Updates from the Principal	
Area	Commentary
Kahui Ako	<ul style="list-style-type: none"> • Within School Leaders employed. Casey Davis & Helen Shaw appointed. • Term 1 foci set - Partnering by Tutira • College WSL's - hauora and wellbeing focus. Unpacking NZCER Wellbeing data unpacked & looking into student voice. Also wellbeing for staff. • Domains document at KA tracks progress • Two prongs - grow a graduate profile but requires community research first. Melinda Webber will be involved in this (Mana Model) and Mini Conference run for all schools in KA and attendees from further afield. Wide range of topics & strong maths focus. Continue Te Pumaomao work. 10 x ECE on board who would love to continue networking: Transitions into school & localised storytelling. East & Beach will continue with own WSL. College 3 x WSL roles. Then additional 3 community WSL's. <p>General discussion about structure of pastoral team & approach.</p> <p>Moved by: Briar Scott Seconded: Dot Carter</p>

<p>Personnel & employment matters</p>	<ul style="list-style-type: none"> ● Groundsman - employed ● Appointments made for 2025. Science - Jerome Menezies - still awaiting immigration. ● Board member query - Te Ara Hau overview. Additional help for time spent out of class & dipping in and out of mainstream as best suited for each student. ● Restructuring Waihi College - update. We are in the beginning conversations as SLT, on how this might be unpacked within the constraints of the union etc. <p>Tineke Douglas gives feedback re Principal Appraisal & Professional Growth Cycle Review Conclusion read to board. Briar talked through her next steps & goals Partnering with Springboard Trust with great mentor appointed.</p> <p>Moved by: Briar Carden-Scott Seconded: Scott Spicer</p>
<p>Finance</p>	<ul style="list-style-type: none"> ● November report -Taken as read ● December report - Taken as read ● January report - Taken as read <p>2025 Budget Deficit - \$48,665</p> <p>Board member with accounting expertise would be a benefit.</p> <p>Moved by: Briar Carden-Scott Seconded: Matthew Carden-Scott</p>
<p>Advertising & community communication</p>	<ul style="list-style-type: none"> ● Weekly newsletter available along with up and coming events and dates. ● Website blurbs being updated. Board requests that Wendy Shave be thanked & congratulated for the great work that she has done in this space. ● Some great stories in the newspapers about our students. ● Photo archive project ongoing - Michelle Sutton active in this space <p>Moved by: Briar Scott Seconded: Cat Sole</p>
<p>Property</p>	<ul style="list-style-type: none"> ● School Property ● Farm /orchard up date ● Kiwi Fruit update ● 10YPP - Drainage, roofing, heating (old heat pumps to be replaced), electrical, carpets, metal work skylight, vinyl upgrades, C-Block upgrades. (5YA) \$650 000.00 roughly. ● Priorities within C Block still to be set. ● Beautification sits outside this plan. Meeting with HELP about this. ● Full chemical wash done ● Communicating with neighbours about plans. ● Ongoing break-ins over holidays ● Groundsman team doing great job

	Moved by: Briar Scott Seconded: Scott Spicer
Health & Safety	<ul style="list-style-type: none">• Health and Safety report.• Discipline report• Drug Dog report Moved by: Briar Scott Seconded: Dot Carter
Legislation & Compliance	Board Elections for 2025. Board asked to plan to put together a recruitment drive for newsletter from Board. Discuss at March hui and in place by April. Identify skill sets required now and in future. Board remuneration - Board elects to be remunerated at the end of the year in a lump sum. Moved by: Briar Seconded: Matt Carden-Scott
Policy Reviews and assurances	<ul style="list-style-type: none">• Please ensure you have reviewed the Policies for the term. Moved by: Briar Scott Seconded: Dot Carter

Meeting Closed: 7:59 pm
Next Meeting: 24/03/2025

