

KEI KONEI TĀTOU E TU ANA. HERE WE STAND.



**WAIHĪ**  
COLLEGE

## BOARD OF TRUSTEES MINUTES

**MONDAY, 28th July 2025.**

Previous hui: 24th June, 2025

Opening 6:00pm

Present: Briar Scott, Scott Spicer, Matt Carden-Scott, Tineke Iverson, Moana Magee, Cat Sole

Welcome to Manuhiri (Guests)

Karakia: Moana Magee

Apologies: Dot Carter

Visitors: Daniel Hill

Quorum: Yes

Agenda Additions: Overstaffing discussion, Timeline on staff structure, Board replacements

Minutes Secretary: Dorette Hartley

Staff Representative: Dot Carter

Declaration of interests: NA

### Administration:

#### APPROVAL OF MINUTES

Term 2, 24th June 2025, Meeting Minutes be accepted as true and correct.

No amendments.

Moved by: Briar Scott

Seconded by: Scott Spicer

### Actions from Previous Meeting

Letters sent to the Mama Mía production team - great feedback

Board induction ideas document started, to be continued. Inclusion of NZSTA checklist will be helpful. Staff notice board & roles/structure with photos would be handy. List of policies that will be useful for a Board member right from the beginning e.g. complaints policy, suspensions & exclusions

NZSTA opportunities communicated

**Actions by next meeting:**

Cat to send SLT letters of appreciation

**1. Annual Plan update - Strategic**

**Annual Plan actions:**

Vision statement out for consultation.

All 4 values now crafted in the same way and out for printing.

**Previous tasks.**

NZSTA checklist - Accountability focus

Principal explained background to members who had questions about what this looks like in practice.

**Board training options:**

☞ 2025 WC Board Hui Plan

Moved that NELP 1 is accepted

Moved by: Briar Carden-Scott

Seconded: Scott Spicer

**2. National Education and Learning Priorities (NELPS) and Ka Hikitia Outcome Domains**

Objectives	Student Progress, Achievement and Wellbeing
<p><b>1. Learners at the Centre</b> Learners with their whānau are at the centre of education</p> <p><b>Te Whānau</b> Education provision responds to learners within the context of their whānau</p>	<p>Spotlight on: <b>Social Sciences</b> <b>Year 7 &amp; 8</b> (including the start of transition efforts with primary schools) <b>Health and Physical Education</b> (highlight was staff attending conference) <b>Te Ao Maori</b> (space buzzing, more boys than before)</p>
<p><b>2. Barrier free access</b> Great education opportunities and outcomes are within reach for every learner</p> <p><b>Te Tangata</b> Māori are free from racism, discrimination and stigma in education</p> <p>Athenree bus discussion was covered in NELP 1</p>	<p>The Arts (has been a busy time and lots of enthusiasm &amp; energy) <b>Learning Support</b> (Focus on Year 9 - 13's) <b>Initiatives:</b> Mana Manaakitanga - pastoral system. Student wellbeing initiatives and student support systems Maori Achievement Collective work (MAC) Providing Te Reo learning opportunities School lunches now new contract with Compass. Not a distribution centre anymore so exit interviews with 3 staff and re-interviews for remaining position. Appointment made.</p>
<p><b>3. Quality Teaching and Leadership</b> Quality teaching and leadership make the difference for learners and their</p>	<p>Moved that NELPS are accepted: Moved by: Briar Carden-Scott Seconded: Moana Magee</p>

<p>whānau</p> <p><b>Te Kanorautanga</b> Māori are diverse and need to be understood in the context of their diverse aspirations and lived experiences.</p>	
<p><b>4. Future of Learning and Work</b> Learning that is relevant to the lives of New Zealanders today and throughout their lives</p> <p><b>Te Tuakiritanga</b> Identity, language and culture matter for Māori learners</p>	

School Business as usual : Updates from the Principal	
Area	Commentary
Kahui Ako	<ul style="list-style-type: none"> <li>● Waihi Kahui Ako Symposium</li> <li>● Learning Support Coordinator for Year 7&amp;8</li> <li>● Kahui Ako Rova radio campaign.</li> <li>● <u>Museum Exhibition</u> Bella Paulsen (Currently a Year 13 Waihi College student) is helping schools partner with the Waihi Museum, to craft an exhibition showcasing Waihi's education over the years.</li> </ul> <p>Moved by: Briar Carden-Scott Seconded: Tineke Iverson</p>
Personnel & employment matters	<ul style="list-style-type: none"> <li>● Physics job being advertised.</li> <li>● Student Board Rep advertised</li> <li>● Staff Board Rep advertised</li> <li>● Parent Board Rep advertised</li> </ul> <p>Moved by: Briar Carden-Scott Seconded: Moana Magee</p>

<p>Finance</p>	<ul style="list-style-type: none"> <li>● JUNE report - Taken as read and passed by the Board.</li> <li>● Mid Year Budget review - ratified by the Board.</li> </ul> <p><i>Notes from feedback discussion with Daniel included below:</i>  Review done by Briar, Debbie, Daniel, Darryll.  Matters are tracking as expected.  Some areas where adjustments were made include:  - Less than expected received in the operational budget.  - Depreciation: pause on expenditure but a furniture and equipment grant has been received from MOE in June.  - Staffing: ups and downs in this area, there was a tick up in relief funding but offset by incoming ACC funds.  Darryll (MOE) happy with the progress that has been faster &amp; more positive than expected.  Cyclical maintenance is an aspect to be looked at in more detail in the future.  Financially the feedback from MOE is positive.</p> <p>Move to accept Finance matters:  Moved by: Briar Carden-Scott  Seconded: Cat Sole</p>
<p>Advertising &amp; community communication</p>	<ul style="list-style-type: none"> <li>● Weekly newsletter available along with up and coming events and dates.</li> <li>● Good articles about our students in the news.</li> <li>● Website blurbs being updated.</li> <li>● School TV for parental support.</li> </ul> <p>Moved by: Briar Carden-Scott  Seconded: Cat Sole</p>
<p>Property</p>	<ul style="list-style-type: none"> <li>● School Property</li> <li>● Grant application to New Zealand Community Trust for \$44 000.00 for playground upgrade - accepted by the Board</li> <li>● Resolution to destroy chromebooks that are beyond repair - accepted by the Board</li> <li>● Some initiatives: Landscaping (students building chicken coops), HELP redrafting agreements and 10YK plans, adopt a bath project (seats), calves on the way, new fertilizer being bought in, earthworks voucher donation, first half of season crop has done well.</li> </ul> <p>Moved by: Briar Carden-Scott  Seconded: Matthew Carden-Scott</p>
<p>Health &amp; Safety</p>	<ul style="list-style-type: none"> <li>● Health and Safety report.</li> <li>● Staff Wellbeing</li> <li>● Discipline report</li> </ul> <p>Briar to look into notification of board when matters involve knives or weapons.</p> <p>Moved by: Briar Carden-Scott  Seconded: Cat Sole</p>

<p>Legislation &amp; Compliance</p>	<ul style="list-style-type: none"> <li>● Board elections for 2025</li> <li>● Policies for review as below</li> </ul> <p>Moved by: Briar Carden-Scott Seconded: Cat Sole</p>
<p>Policy Reviews and assurances</p>	<ul style="list-style-type: none"> <li>● Assurances looked at</li> <li>● Board requests that from 2026 all managers &amp; coaches who go on overnight trips need to be police vetted for Waihi College. Briar to start this process.</li> </ul> <p>Moved by: Briar Briar Carden-Scott Seconded: Moana Magee</p>
<p>Board Training</p>	<p><b>ACCOUNTABILITY</b> reviewed tonight.</p>

Meeting Closed: 7:53pm  
Next Meeting: 25 August, 6pm

