

KEI KONEI TĀTOU E TU ANA. HERE WE STAND.



BOARD OF TRUSTEES MINUTES

MONDAY, 23rd February, 2026

Previous hui: 15th December, 2025

Opening: Karakia Victoria Menary

Present: Cat Sole, Briar Carden-Scott, Tineke Iverson, Victoria Menary, Stuart Hartley, Gemma Barden, Tracy Te Wake, Karyn Williams

Welcome to Manuhiri (Guests):

Karakia: Briar Carden-Scott

Apologies: None

Visitors: None

Quorum: Yes

Agenda Additions: None

Minutes Secretary: Dorette Hartley

Staff Representative: Tracey Te Wake

Declaration of interests: None

Administration:

APPROVAL OF MINUTES

Term 4, 15th December 2025 Meeting Minutes be accepted as true and correct.
Queries around Board Budget & climbing frame raised and answered.

Moved by: Briar Carden-Scott

Seconded: Cat Sole

Election of Board Roles

Delegations

Tineke Iverson declared Presiding Member – unanimous
Delegations:

Deputy Presiding Member: Cat Sole
Other delegations –
Relief in the principal's absence: Jo Howell
Retention & destruction of school records – Principal's PA and/or School Secretary
School Board financial signatories – Principal, Deputy Principal, Principals PA, Financial Officer, Presiding Member
Student Suspension Committee – all members as appropriate/required and according to availability
Authority of the Presiding Member – Tineke Iverson
Complaints handling committee – Principal & Board members as appropriate/required and according to availability

Actions from Previous Meeting

December Ratify Minutes
Ratify Budget 2026
Board ratifies the adapted budget for 2026.

Whanaungatanga:

Board Education:

12 March – Thames opportunity, tickets secured
Board Work Plan to be emailed to all members

Board Discussion – What do we want to hear from our school community?

Community Survey (pick a theme or two)
Staff Survey also to be done
Board feedback to community (forward facing) – could be a “Spotlight on... (name) in the school newsletter

1. Annual Plan update - Strategic

Annual Plan Summary for 2025. Summary against the strategic goals for 2025
2026-2028 Strategic Plan presented
Waihi College Board Working Plan for 2026

2025 completed, 2025 Annual Review currently a work in progress in the background.
Annual Report will contain:
Analysis of Variance being done currently
Actions against 3 strategic goals & actions going forward

Strategic Plan for 2026 – 2028 presented to the Board and unpacked
“Where Purpose Meets Opportunity”
Underpinned by school values, with two main “pou” (Pathways & Partnerships)
Attendance Management Plan in place for MOE –
SLT suggests to Board an adjusted goal of 60% of students at school 90% of the time. Board agrees to this.
Resources and strategies in place to assist with attendance (Pilot scheme)
Board agrees to accept and adopt the Strategic Plan as proposed.

Moved that NELP 1 is accepted
Moved by: Briar Carden-Scott
Seconded: Stuart Hartley

2. Addition to Agenda

3. National Education and Learning Priorities (NELPS) and Ka Hikitia Outcome Domains

Objectives	Student Progress, Achievement and Wellbeing
<p>1. Learners at the Centre Learners with their whānau are at the centre of education</p> <p>Te Whānau Education provision responds to learners within the context of their whānau</p>	<p>Spotlight on:</p> <p>Science Physical Health and Education Technongy Counseling services Nursing services Learning Support year 7&8 SENCO</p> <p>Moved that NELPS are accepted: Moved by: Briar Carden-Scott Seconded: Gemma Barden</p>
<p>2. Barrier free access Great education opportunities and outcomes are within reach for every learner</p> <p>Te Tangata Māori are free from racism, discrimination and stigma in education</p> <p>Athenree bus discussion was covered in NELP 1</p>	
<p>3. Quality Teaching and Leadership Quality teaching and leadership make the difference for learners and their whānau</p> <p>Te Kanorautanga Māori are diverse and need to be understood in the context of their diverse aspirations and lived experiences.</p>	
<p>4. Future of Learning and Work Learning that is relevant to the lives of New Zealanders today and throughout their lives</p> <p>Te Tuakiritanga Identity, language and culture matter for Māori learners</p>	

School Business as usual : Updates from the Principal

Area	Commentary
Personnel & employment matters	

<p>For your information.</p>	<ul style="list-style-type: none"> ● Employment update ● Staff discipline - verbal discussion <p>Moved by: Briar Carden-Scott Seconded: Tracy Te Wake</p>
<p>Finance</p> <p>For your decision making & information.</p>	<ul style="list-style-type: none"> ● December Financial Report taken as read and to be accepted ● Draft Budget presented for 2026 last hui, to be ratified. ● Grants ● Sponsorship ● Principal spending authorisation <p>The December Financial Report is accepted by the Board.</p> <p>The Board approves that Wendy Shaw applies to Valder Ohinemuri Trust and Waikato Trust for funding for the Honours Roll and Archives. (Background behind archives and honours roll shared with board members. Could this project be included in the next community survey?)</p> <p>The Board agrees for Debbie Christian to apply to One Foundation for a van.</p> <p>Overall, the Accountant is pleased with current position. 2026 Budget adopted and ratified.</p> <p>Principal Spending Authorisation: Principal's current limit on spending to remain \$10 000 and approved by the Board.</p> <p>Moved by: Briar Carden-Scott Seconded: Tineke Iverson</p>
<p>Advertising & community communication</p> <p>For your information.</p>	<ul style="list-style-type: none"> ● Weekly newsletter available along with up and coming events and dates. ● Website blurbs being updated.. ● Oceana and Gold Trust scholarships <p>Moved by: Briar Carden-Scott Seconded: Cat Sole</p>
<p>Property</p> <p>For your information.</p>	<p>Property Report tabled and accepted Roof damage discovered and being looked into.</p> <p>Moved by: Briar Carden-Scott Seconded: Tracy Te Wake</p>
<p>Health & Safety</p> <p>For your information.</p>	<ul style="list-style-type: none"> ● Health and Safety report. ● Staff Wellbeing ● Discipline report <p>Moved by: Briar Carden-Scott Seconded: Cat Sole</p>

<p>Legislation & Compliance</p> <p>For your decision making</p>	<ul style="list-style-type: none"> • Delegations: Uniform feedback from students to be reported to Board by Board Student Representative, moved to next hui. <p>Moved by: Briar Carden-Scott Seconded: Tineke Iverson</p>														
<p>Policy Reviews and assurances</p> <p>Please ensure you have reviewed these policies.</p>	<table border="1" data-bbox="475 465 1444 779"> <thead> <tr> <th data-bbox="475 465 1157 521">Term 1 policies</th> <th data-bbox="1157 465 1444 521">Review opens 26 January</th> </tr> </thead> <tbody> <tr> <td data-bbox="475 521 1157 562">• Alcohol, Drugs, and Other Harmful Substances Policy</td> <td data-bbox="1157 521 1444 562">Board review</td> </tr> <tr> <td data-bbox="475 562 1157 602">• Sun Protection</td> <td data-bbox="1157 562 1444 602">Board review</td> </tr> <tr> <td data-bbox="475 602 1157 642">• Digital Technology and Online Safety</td> <td data-bbox="1157 602 1444 642">Board review</td> </tr> <tr> <td data-bbox="475 642 1157 683">• Cellphones</td> <td data-bbox="1157 642 1444 683"></td> </tr> <tr> <td data-bbox="475 683 1157 741">• Safety and Welfare for Students on Work Experience (composite/secondary only)</td> <td data-bbox="1157 683 1444 741"></td> </tr> <tr> <td data-bbox="475 741 1157 779">• Firearms (optional policy)</td> <td data-bbox="1157 741 1444 779"></td> </tr> </tbody> </table> <ul style="list-style-type: none"> • <p>Moved by: Briar Carden-Scott Seconded: Cat Sole</p>	Term 1 policies	Review opens 26 January	• Alcohol, Drugs, and Other Harmful Substances Policy	Board review	• Sun Protection	Board review	• Digital Technology and Online Safety	Board review	• Cellphones		• Safety and Welfare for Students on Work Experience (composite/secondary only)		• Firearms (optional policy)	
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<p>Board Training</p>	<p>NA</p>														

Board Correspondence in	Board Correspondence out

Meeting Closed: 8:30pm

Next Meeting: 23rd February, 2026

