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**THANK YOU FOR YOUR INTEREST IN HOSTING AN INTERNATIONAL STUDENT. HERE ARE A FEW IMPORTANT POINTS TO NOTE BEFORE SUBMITTING YOUR FORMS.**

**General Requirements:**

- All residential carers must be 25 years and over.
- Except by prior agreement with the school, all students must have their own room within the family home, generally sleep-outs or cabins are not accepted.
- Waihi College reserves the right to decline any application or not to place students with you, without explanation.
- Once you become a registered host family with Waihi College, we cannot always guarantee a student placement with your family.
- Waihi College reserves the right to withdraw a student from a homestay without explanation.

**Host Families Must Agree To:**

- Submit a police vetting check (every 3 years) for all persons aged 18 years or over residing in the home, including adults who live in the home periodically, such as weekends, during university vacations or who regularly stay overnight in your home or who become part of your household.
- To be available for an initial homestay assessment interview with all family members present.
- To provide at least one character reference for each caregiver
- The monitoring process, as required by the Education Code of Practice. The Homestay Manager will visit your home every six (6) months or if two terms or less once (1) in that period of time.

**General Information:**

- Being a homestay family should not be relied upon as a constant source of income. Students come for short or long stays and when one leaves we may not be able to place a student with you again immediately.



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- Homestay payments should be considered more of a reimbursement for costs associated with having an additional person in your family rather than an additional source of income.
- We are generally only able to accept homestay families who are within one bus stage of our school. This is because students like to be able to easily get to and from school and to meet their friends at weekends and after school.
- Our peak demand periods for homestay families are: late January & July.

**PLEASE USE THE CHECKLIST BELOW TO ENSURE  
YOU HAVE NOT FORGOTTEN ANYTHING**



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## APPLICATION TO BE A HOMESTAY FORM

Please complete all sections of this form

<b>Primary Caregiver's Name</b> Last Name: First Name:	<b>Secondary Caregiver's Name</b> Last Name: First Name:
Date of birth:	Date of birth:
Address:	
<b>Phone Numbers</b> Home: Mobile: Work Number:	Mobile: Work Number:
Email address:	Email address:
Occupation:	Occupation:
Employer:	Employer:
Bank Account: (For homestay payments)	

### Family profile:

Total number of household members			
Complete these details for each person living in the home			
<b>Name:</b>	<b>DOB</b>	<b>M/F</b>	<b>Relationship to Hosts</b>



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**Preferred Placements – Please tick the appropriate boxes**

<input type="checkbox"/> 1 student	<input type="checkbox"/> 12/13 years	<input type="checkbox"/> Male only	<input type="checkbox"/> 1-2 Terms
<input type="checkbox"/> 2 students	<input type="checkbox"/> 14/15 years	<input type="checkbox"/> Female Only	<input type="checkbox"/> 2-3 Terms
<input type="checkbox"/> 3 students	<input type="checkbox"/> 16/17/18 years		<input type="checkbox"/> 4 Terms +
	<input type="checkbox"/> Age - no Preference		<input type="checkbox"/> Other

**Family Interests:**

<input type="checkbox"/> Animals	<input type="checkbox"/> Cricket	<input type="checkbox"/> Hockey	<input type="checkbox"/> Rowing	<input type="checkbox"/> Table Tennis
<input type="checkbox"/> Athletics	<input type="checkbox"/> Cycling	<input type="checkbox"/> Horse Riding	<input type="checkbox"/> Rugby	<input type="checkbox"/> Tennis
<input type="checkbox"/> Badminton	<input type="checkbox"/> Dance	<input type="checkbox"/> Lawn Bowls	<input type="checkbox"/> Sailing	<input type="checkbox"/> Theatre
<input type="checkbox"/> Basketball	<input type="checkbox"/> Family Outings	<input type="checkbox"/> Mountain Biking	<input type="checkbox"/> Skateboard	<input type="checkbox"/> Touch Rugby
<input type="checkbox"/> Beaches	<input type="checkbox"/> Fencing	<input type="checkbox"/> Movies	<input type="checkbox"/> Skiing	<input type="checkbox"/> Trampoline
<input type="checkbox"/> Board Games	<input type="checkbox"/> Fishing	<input type="checkbox"/> Netball	<input type="checkbox"/> Snow Boarding	<input type="checkbox"/> Travel
<input type="checkbox"/> Cars	<input type="checkbox"/> Gardening	<input type="checkbox"/> Outdoors	<input type="checkbox"/> Soccer	<input type="checkbox"/> TV
<input type="checkbox"/> Chess	<input type="checkbox"/> Go-Carts	<input type="checkbox"/> Photography	<input type="checkbox"/> Sports	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Church	<input type="checkbox"/> Golf	<input type="checkbox"/> Reading	<input type="checkbox"/> Squash	<input type="checkbox"/> Walking
<input type="checkbox"/> Computers	<input type="checkbox"/> Gymnastics	<input type="checkbox"/> Rock Climbing	<input type="checkbox"/> SUP	<input type="checkbox"/> Water polo
<input type="checkbox"/> Cooking	<input type="checkbox"/> Hiking	<input type="checkbox"/> Rollerblading	<input type="checkbox"/> Surfing	<input type="checkbox"/> Water Sports
			<input type="checkbox"/> Swimming	<input type="checkbox"/> Other

**Your Home Facilities:**

Please provide brief details about your home and the bedroom you intend to provide for a student. Please note, we do not allow students to share a room, except for some short-stay group tours.

<input type="checkbox"/> Pool	<input type="checkbox"/> Near Beaches	<input type="checkbox"/> Near Shops
<input type="checkbox"/> Garden	<input type="checkbox"/> Boat	<input type="checkbox"/> Piano



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<input type="checkbox"/> Unlimited Wi-Fi	<input type="checkbox"/> Spa Pool	<input type="checkbox"/> Holiday Home
<input type="checkbox"/> Wifi Other	<input type="checkbox"/> Games Room	<input type="checkbox"/> Trampoline
<input type="checkbox"/> Pool table	<input type="checkbox"/> Bicycle for student use	<input type="checkbox"/> Other

**Transport to School:** advise how your student will get to and from school

<input type="checkbox"/> Walking	Mins	<input type="checkbox"/> By Bus	Bus No.	Mins
<input type="checkbox"/> By Car	Mins	Approx. cost of bus per trip: \$		

Pets – Please list all pets	
Are these pets indoors or outdoors?	<input type="checkbox"/> Indoors <input type="checkbox"/> Outdoors
Diet – Do you have a special diet? e.g. Gluten free, Vegan, Vegetarian – if Yes please provide details:	<input type="checkbox"/> YES _____ <input type="checkbox"/> No
Would you accept a student with a special diet?	<input type="checkbox"/> YES <input type="checkbox"/> No
Would you accept a student unvaccinated against Covid-19	<input type="checkbox"/> YES <input type="checkbox"/> No
Total number of bedrooms in your home?	
Total number of bedrooms for students	
Study facilities for student, eg desk in room	
Number of Bathrooms in your home	
Religion – Churchgoer	<input type="checkbox"/> YES <input type="checkbox"/> No
Main language spoken in home? Second language spoken in home?	
Do members of your home smoke?	<input type="checkbox"/> YES <input type="checkbox"/> No
Does either host parents go away overnight or for weekends? If yes specify length of time away.	<input type="checkbox"/> YES _____ <input type="checkbox"/> No
Do both caregivers have a full driver's license?	<input type="checkbox"/> YES <input type="checkbox"/> No



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Does any family member have a medical condition the student should know about? Give details	<input type="checkbox"/> YES _____ <input type="checkbox"/> No
Do you have any relatives/friends who sometimes stay with you who you have not mentioned above? Provide details	<input type="checkbox"/> YES _____ <input type="checkbox"/> No
Reasons for offering homestay accommodation:	
Do you wish to host any particular nationality?	
Any other comments or requests?	

**Details of an emergency contact outside of your household:**

Full Name:	Relationship:
Address:	Email Address:
Home No:	Mobile No:



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## **PART 2**

### **PHOTOS**

- With your consent, we require to take 4 photos which will also be held on file and sent as part of your family profile, to a new student. Or photos can be sent in a jpeg or png file.
  1. The outside of your home
  2. The living areas
  3. The student's bedroom
  4. Your family members
- **Send digital copies as an attachment to:** magdeleeng@waihicol.school.nz

### **TERMS AND CONDITIONS**

- Thank you for offering to become a homestay for international students attending Waihi College. As part of this application process, please sign the attached 'Homestay Carer Agreement' and carefully read the terms and conditions it contains.

**I/We acknowledge that the above information is true and correct**

Signature – Homestay caregiver(s):

Printed Name:

.....

Date:

.....

**Thank you for taking the time to complete the Application Form**



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## HOMESTAY APPLICATION CHECKLIST

Please check that you have completed all forms and processes listed below before submitting your application:

Application to be a Homestay form filled in and signed

4 Photos provided to the school in electronic format

Homestay Carer Agreement read, understood and signed

Referee Forms provided to referees - at least 1 for each caregiver

Police Vetting Forms filled in for each family member 18 years or over

2 forms of ID (one photographic) for each family member 18 years or over, shown to school staff

Read and understood the Guidelines for Hosting an International Student

**Please note:**

- Once all paperwork has been received by the school, and all procedures completed, if we consider you suitable to host a student, we will contact you to arrange a home visit and interview. We require all caregivers to be present at the interview.



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## HOMESTAY REFEREE CHECK

(Please supply this form to **at least 1 referee for each caregiver** and ask them to return it directly to the school (See details at end of form))

### Confidential

This form is to help us in the assessment of an applicant's suitability to provide homestay care for an international student attending Waihi College.

We appreciate your honest response to the questions below.

Thank you for taking the time to complete the form.

**The information you provide is strictly confidential.**

Name of Applicant: \_\_\_\_\_

Name of Referee: \_\_\_\_\_

Referee's email: \_\_\_\_\_

Referee's Mobile phone: \_\_\_\_\_

Relationship to Applicant (eg. friend, workmate, associate, employer)

\_\_\_\_\_

How long have you known the Applicant?

\_\_\_\_\_

Do you consider the Applicant to be a suitable person to care for an international student?

\_\_\_\_\_

\_\_\_\_\_



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Please comment on the following - use a separate piece of paper if required:

- 1 The suitability of the applicant to care for international students.  
Please consider attitudes to other cultures, motivation, knowledge, skills, emotional and psychological stability and strength, role modelling.

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- 2 The suitability of the home.  
Please consider other family members and the appropriateness of the physical and emotional conditions in the home.

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*If you have any comments or would like to contact the school directly please contact:  
Rochelle Kean, International Director on 07 863 8349 extn 710 or 021 405 747*

Thank you for completing this form.

**Please return to:**

Magdeleen Green  
Homestay Co-ordinator  
Waihi College  
105 Kensington Road  
Waihi

Phone: 07 863 8349 extn 710

e-mail: [magdeleeng@waihicol.school.nz](mailto:magdeleeng@waihicol.school.nz)